



SC ADM Board of Directors Meeting

Tuesday, February 27th, 2024

SCPH Auditorium

1867 West Market Street

Akron, OH, 44313

www.admboard.org



Meeting Book - SC ADM Board of Directors Meeting

Tuesday, February 27th, 2024

I. Call to Order

II. Approval of minutes from January 23rd, 2024 Board Meeting

III. Board Education - Update on ADM Board Community Assessment & Plan (CAP)

Presented by: Jeannie Cool, Manager of Evidence Practice and Outcomes, SC ADM Board

IV. Ownership & Linkage & Accountability

- A. Chair report
- B. Executive Director Report
- C. Chief Clinical Officer Report

V. Comments from Public and Announcements

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

VII. Unfinished Business

VIII. Committee Reports

- A. Committee Reports
 - 1. Assurance Committee - Margaret Halter, PhD. Chair
Last Meeting: Tuesday, February 20th, 2024
 - 2. Fiscal Oversight Committee- James Merklin, Chair
Last Meeting: Monday, February 12th, 2024

IX. New Business

- A. Executive Limitations & Board Self-Monitoring
 - 1. Executive Director Response to Monitoring
 - 2. Policy 2.5 Financial Conditions & Activities
 - a. Vote on Compliance

X. Adjournment

The next meeting of the Summit County ADM Board of Directors will be held on Tuesday, March 26th, 2024, at 5:30pm in the SC Public Health Auditorium.



Minutes for Meeting Book - SC ADM Board of Directors Meeting

01/23/2024 | 05:30 PM - (GMT-05:00) Eastern Time (US & Canada)

SCPH Auditorium

Attendees (13)

Todd M. Ivan, MD; Lucas M. Blower; Crystal Burnett; Vivianne Duffrin; Marvin Ferguson; Margaret J. Halter; Kimberly Huff; Henry Johnson; James E. Merklin; Marc Lee Shannon; Charles Twigg; Brighid Hillmuth, Board Shadow; Utomhin Okoh, Board Shadow

Board Members Absent

Chrissy Myers, Jeannine Marks, Michael Mosley, Board Shadow

ADM Board Staff Present

Aimee Wade, Executive Director; Carrie Marceric, Manager of Administrative Compliance; Kimberly Patton, Associate Director of Clinical Services; Jennifer Peveich, Associate Director of Operations; Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Communications; Maria Favorite, Care Management / Clinical Compliance Coordinator; Brian Richards, Accounts Payable & Payroll Specialist; Olivia Warther, Administrative Assistant

Other Parties Present

Karen Dyer, G. Stephens, Inc.; Jackie Kautenburger, CHC Addiction Services; Jonathan Sanchez, Cleveland Clinic Akron General; Mackey Bonner, Oriana House; Tracy Yaeger, Portage Path Behavioral Health; Jill Oldham, Greenleaf Family Center; Keri Deyling, Coleman Health Services; Danyelle Simpkins, Urban Ounce of Prevention Behavioral Health Services; Patrick Watson, Child Guidance & Family Solutions; Melissa Haskins, Akron Metro Housing Authority

Call to Order

With a quorum present, Chair Dr. Todd Ivan called the meeting to order at 5:30pm.

Approval of minutes from December 12th, 2023 Board Meeting

MOTION: Lucas Blower

SECOND: Marvin Ferguson

That the Summit County ADM Board of Directors approve the minutes of the December 12th, 2023, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion passed

RESOLUTION: 1-24-01

Board Education

None

Ownership & Linkage & Accountability

A. Board Chair Report - Dr. Todd Ivan

- Chair Ivan opened this meeting expressing hope that everyone in attendance had a nice holiday season.
- The next Govern for Impact conference will be held Thursday, June 13th to Saturday, June 15th in Atlanta Georgia. Board members were asked to let leadership know if they plan to participate before the February Board of Directors Meeting.
 - Important topics of note at this conference include building critical and meaningful ends, building meaningful connections with stakeholders, and strengthening public board's leader character amongst political challenges.
- Chair Ivan concluded his report with the note that board leadership will be reaching out to board members to touch base between now and February's meeting for a check-in.

B. Executive Director Report - Aimee Wade

- Director Wade began her report by introducing the ADM Boards' two newest staff members. Brian Richards started in May of 2023 and is the Accounts Payable & Payroll Specialist, and Maria Favorite, the Care Management and Clinical Compliance Coordinator started in September 2023.
- Director Wade brought the boards attention to the documents left at their place settings from OACBHA. The 3 page document outlined the statutory responsibilities of ADAMH Boards and puts into context multiple areas that we are legally responsible for.
- The SFY25 Funding Applications were released on January 2nd, and are due back by February 9th. Associate Director Peveich and Associate Director Patton have been meeting with agencies individually to negotiate funding parameters.
- Director Wade informed the board that construction commenced in the ADM Board office on January 16th to add additional office and meeting space. Managers are

working with staff to mitigate any work disruptions due to the construction. We anticipate completion within the next 60-90 days.

- The University of Akron received the Ohio Department of Higher Education's Behavioral Health Workforce Expansion grant with support from the ADM Board. The over \$400,000 award will support some of the workforce and recruiting efforts of our BH/University Liaison. Director Wade has met with Stark State College to foster a more intentional relationship and to expound upon the local behavioral health workforce efforts.
- The ADM Board had the opportunity to promote and collaborate with our community partners, Family and Children First Council, Summit County Children Services, Board of Developmental Disabilities and Juvenile Court to host a Juvenile Sequential Intercept Mapping for Summit County. This process is facilitated with the NEOMED Criminal Justice Coordinating Center of Excellence and brought together 40 stakeholders, including youth and parents who have experiences in mental health and the criminal justice system, over 1.5 days to identify gaps and opportunities. The group arrived at 4 priority areas, which we continue to meet on and address in sub-committees going forward.
- It was announced that Cheri Walter, the CEO of OACBHA will be retiring in July 2024. A search committee has been formed and the position has been posted. The OACBHA Executive Council will make the decision on a successor who will hopefully have overlap with Cheri before she departs.
- Director Wade introduced Karen Dyer from G. Stephens Inc, who is our Owner's Representative on our upcoming capital projects.
- Director Wade concluded her report to acknowledge Dr. Robert Liebelt, who passed away in December 2023. Dr. Liebelt served as the ADM Board's Chief of Addiction Medicine for many years. He advocated and educated lay persons and professionals on the disease of addiction and ushered in the best practice of integrated care of mental health and addiction. His life, legacy and contributions will forever live on in the field of behavioral health in Summit County.

C. Chief Clinical Officer Report

- Dr. Smith informed the board of a new scientific breakthrough for treating those with schizophrenia without affecting dopamine or serotonin receptors in the brain. The United Kingdom has found that if two different drugs (xanomeline and trospium chloride) are combined, it alleviates the negative symptoms associated with schizophrenia. This is a novel find in medical research.

- Dr. Smith went on to recap about the United States Surgeon General’s report on loneliness and provided an update. The UK conducted a study regarding social isolation and the mortality risk of those who are obese. It was found that by increasing socialization of these individuals, their risk of death by heart disease and cancer are significantly reduced.

Comments from Public and Announcements

- Amy Woodland, ADM Manager of Community Relations, informed the Board of Directors that they were each provided with lapel pins with the new logo at each of their place settings. She also reminded everyone in attendance that the ADM Recovery Challenge will be on June 8th, with more details to come.
- Henry Johnson also introduced attendees in the audience, joining us from Leadership Akron’s Diversity on Board.

Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

MOTION: Margaret Halter, Ph.D.

SECOND: Crystal Burnett

That the Summit County ADM Board of Directors approve the funding awards for January 2024 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-02

Unfinished Business

None

New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring
2. 2024 Monitoring Reports
3. Policy 1.3 Equity in Access
 - a. Vote on Compliance

MOTION: Charles Twigg

SECOND: Marvin Ferguson

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.3 Equity in Access.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-03

- 4. Policy 1.4 Public Awareness
 - a. Vote on Compliance

MOTION: Crystal Burnett

SECOND: Kimberly Huff

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.4 Public Awareness.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-04

- 5. Policy 1.5 System Capacity
 - a. Vote on Compliance

MOTION: Crystal Burnett

SECOND: Henry Johnson

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.5 System Capacity.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-05

- 6. Policy 1.6 Innovation
 - a. Vote on Compliance

MOTION: Margaret Halter, Ph.D.

SECOND: Marc Lee Shannon

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.6 Innovation.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-06

7. Policy 2.3 Compensation and Benefits

a. Vote on Compliance

MOTION: Marvin Ferguson

SECOND: Kimberly Huff

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.3 Compensation and Benefits.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-07

Committee Reports

A. Committee Reports

1. Governance Committee - Jim Merklin, Committee Member

- Mr. Merklin reported in the absence of Committee Chair Myers that this committee met on January 10th and reviewed the term limits of those on the board and noted upcoming vacancies. ADM Board staff will be developing a spreadsheet to help identify skills, demographics and items to consider for future recruitment.
- The Governance Committee also discussed the possibility of developing a policy for allowing virtual access to our board and committee meetings. Though the committee discussed pros and cons, they ultimately decided to table this discussion to see the outcome of pending state legislation on the matter.
- Mr. Merklin continued that this committee discussed the strategic planning process, and the roles of the Board of Directors and ADM Board staff. It was decided that the initial step would be for the BoD to address updating of the Global Ends. There will be outreach to consultants who have facilitated these processes with the BoD in the past to gauge process and availability.
- Mr. Merklin summarized the committees discussion on Policy 3.3 Board Committee Structure and recommended changes.

MOTION: Governance Committee

That the Summit County ADM Board Governance Committee recommends the following changes to Policy 3.3, Board Committee Structure:

1. **Add New #11-stating**, “BoD Members are expected to contribute their time, talent and treasure as available and requested to support public representation and levy efforts of the organization.”
2. **Add language to #12A to reflect statutory language stating**, “Upon the absence of a member within one year from either four board meetings or from two board meetings without prior notice, the board shall notify the appointing authority, which may vacate the appointment and appoint another person to complete the member's term.”
3. **Add language to #12B per HB 33 changes to ORC 340, stating** “Any member of the board may be removed from office by the appointing authority at will. Before a member may be removed at will, the member shall be informed in writing of the proposed removal and afforded an opportunity for a public hearing.”
4. **Remove language from #12B due to HB 33 changes to ORC 340 and redundancy:**
 - “...for neglect of duty, misconduct, or malfeasance in office, and shall be removed by the appointing authority...”
 - “The member shall be informed in writing of the charges and afforded an opportunity for a hearing.”

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 1-24-08

- Mr. Merklin continued that the Governance Committee also reviewed other policies: Policy 1.3 Equity in Access; Policy 1.4 Public Awareness; Policy 1.5 System Capacity; Policy 1.6 Innovation; and Policy 2.3 Compensation and Benefits and recommended that no policy revisions were needed at this time.
- Mr. Merklin completed this report stating that this committee sought out legal advice regarding inviting non board members to join our committees with voting privileges. Legal council advised against inviting non board members to be on accountable committees. With this, the committee decided to table this discussion for their next meeting.

Adjournment

MOTION: Lucas Blower

SECOND: Marvin Ferguson

That the Summit County ADM Board of Directors move to adjourn this regularly scheduled meeting of Tuesday, January 23rd, 2024.

Vote: Verbal Vote - Motion Passed

RESOLUTION: 1-24-09

The meeting was adjourned at **6:18pm**.