



# SC ADM Board of Directors Meeting

Tuesday, October 22nd, 2024

SCPH Auditorium

1867 West Market Street

Akron, OH, 44313

[www.admboard.org](http://www.admboard.org)



## SC ADM Board of Directors Meeting

Tuesday, October 22nd, 2024

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### I. Call to Order

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### II. Approval of minutes from September 24th, 2024 Board Meeting

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### III. Board Education

None

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### IV. Ownership, Linkage & Accountability

#### A. Chair report

##### 1. 2025 Board Meeting Schedule

##### a. Vote to Approve

#### B. Executive Director Report

#### C. Chief Clinical Officer Report

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### V. Comments from Public and Announcements

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### VI. Consent Agenda

#### A. ADM Funding Awards Report

#### B. New Contracts & Authorization to Sign

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### VII. Committee Reports

#### A. Committee Reports

##### 1. Governance Committee - Margaret Halter, Ph.D., Chair Last Meeting: Tuesday, October 8th, 2024

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### VIII. Unfinished Business

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### IX. New Business

#### A. Updated Global Ends and Reporting Schedule Approval

#### B. Summit County Children Services 2024 Levy Endorsement

#### C. Executive Limitations & Board Self-Monitoring

##### 1. Executive Director Response to Monitoring

##### 2. Policy 1.2 Mental Illness

a. Vote on Compliance

3. Policy 2.8 Emergency Management Succession

a. Vote on Compliance

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**X. Executive Session**

To consider the purchase or sale of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with Section 505.10 of the Ohio Revised Code.

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**XI. Adjournment**

The next meeting of the Summit County ADM Board of Directors will be held on Tuesday, December 10th, 2024, at 5:30pm in the SC Public Health Auditorium.



## **SC ADM Board of Directors Meeting Minutes**

09/24/2024 | 05:30 PM - (GMT-05:00) Eastern Time (US & Canada)

SCPH Auditorium

### **Attendees (12)**

Marvin Ferguson; Margaret J. Halter; Kimberly Huff; James E. Merklin; Chrissy Myers; Utomhin Okoh; Marc Lee Shannon; Charles Twigg; Jack Diamond; Jeannine Marks; Henry Johnson; Crystal Burnett

### **Board Members Absent**

Jack Diamond; Kimberly Huff

### **ADM Board Staff Present**

Aimee Wade, Executive Director; Marty Kurtz, Communications Specialist; Carrie Marceric, Manager of Administrative Compliance; Kimberly Patton, Associate Director of Clinical Services; Jennifer Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Communications; Olivia Warther, Administrative Assistant

### **Other Parties Present**

Carol Smith Sparkman; Brittany Nader, Signal Akron; Billie Bouer, Akron UMADAOP; Keith Kisner Jr, Akron UMADAOP; John Freeman, Akron UMADAOP; Courtney Bock Nelson, Akron UMADAOP; Rae Smith, Akron UMADAOP; Michelle Deshon, Signal Akron; Tracy Yaeger, Ph.D., Portage Path Behavioral Health; Tammy Jensen, Oriana House; Octavia Lee, Akron UMADAOP; Jackie Kautenberger, CHC Addiction Services; Jonathan Wyllly, IBH Addiction Recovery; Donald Christian, Akron UMADAOP; Danyelle Simpkins, Urban Ounce of Prevention Behavioral Health; Cassi Galloway, Child Guidance & Family Solutions

### **Call to Order**

With a quorum present, Chair Chrissy Myers called the meeting to order at 5:30pm.

## **Approval of minutes from July 23rd Board Meeting**

**MOTION:** Utomhin Okoh

**SECOND:** Marc Lee Shannon

**That the Summit County ADM Board of Directors approve the minutes of the July 23rd, 2024, meeting of the Board of Directors as presented.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 9-24-01

## **Board Education**

### **A. Akron UMADAOP Agency Presentation**

- Donald Christian, Executive Director of Akron UMADAOP, provided a brief history of the organization going back to 1980. The UMADAOP corporation was created to provide mental health services to those in marginalized communities. Generations of families have walked through UMADAOP's doors for services for over 40 years. During the pandemic, Akron UMADAOP passed out school lunches and sanitation baskets to families.
- Courtney Bock-Nelson and Rae Smith, leaders of Akron UMADAOP Prevention team, discussed the agencies prevention program. Students are taught a range of skills including the Botvin Lifeskills curriculum, anger management skills, and positive self-image. Akron UMADAOP is currently in over 40 schools across Summit County, and they host multiple after school programs; Young Ladies of Distinction, Distinguished Gents, and Youth Led Prevention. Between 90 and 100 students participate in their programs each year.
- Akron UMADAOP concluded their presentation by inviting 2 individuals who have gone through their treatment programs to provide personal testimonials to the Board.
- There was a brief question and answer session after this presentation by the Board of Directors.

## **Ownership, Linkage & Accountability**

### **A. Chair Report - Chrissy Myers**

- Chair Myers began her report with an update on the Ends Consultation with Charney Associates and Round River Consulting. ADM has received an overview of the feedback received during the Board of Directors retreat in August. There will be a meeting with the ADM Board leadership team later this month to the BoD's proposed

updates to the Global Ends. Finally, the BoD and staff will convene to discuss a final draft, the Executive Director's interpretations and key performance indicators.

- Upcoming events of note include the Dr. Fred Frese Residential Groundbreaking on October 3rd and the ADM Trailblazer Awards Dinner on October 10th.
- This report was concluded with a reminder to the Board to complete the meeting evaluation surveys.

#### **B. Executive Director Report - Aimee Wade**

- Executive Director Wade began her report introducing new ADM staff member Marty Kurtz. He started as the Communications Specialist on June 10th, 2024, and has been a great asset to the team.
- Executive Director Wade also noted the ADM Boards upcoming events to the board and requested they reach out to Amy Woodland for registration information.
- The Auditor of the State of Ohio notified ADM that the Substance Use Prevention and Treatment Block Grant would be tested as part of the County of Summit's annual financial statement audit. The ADM Board's accounting staff supplied the appropriate documentation and received word that no issues were identified in the testing and no additional information was requested.
- Executive Director Wade and Associate Director Peveich presented the ADM's board approved Social Services Advisory Board Budget (SSAB) to the SSAB Board Budget and Levy committee. The next phase will be recommendation to and approval by the SSAB which is scheduled for Wednesday, September 25th. The process will then move the budget to the County where Director Wade and Associate Director Peveich will present the budget one last time to County Council.
- A draft of the resolution to acquire land for the construction of the new ADM Wellness Center was provided to the Board of Directors for review. A commercial broker was chosen for this project and has been named in the resolution.

**MOTION:** Jim Merklin

**SECOND:** Marvin Ferguson

**WHEREAS, the Summit County Alcohol, Drug Addiction and Mental Health Services (ADM) Board desires to acquire property for the purposes of relocating the ADM Board Crisis Center.**

**BE IT RESOLVED, that the governing body of the ADM Board grants authority to the ADM Board Executive Director, to execute an agreement with Catherine Haller of eXp**

**Realty for commercial brokerage consultation services to assist with negotiations in the acquisition of the aforementioned property, with fees only due upon successful purchase and completion of the agreement.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 9-24-02

- A draft resolution which provides Director Wade with authority to execute the lease agreement with the state of Ohio for the land located on the Northcoast Behavioral Healthcare (NBH) property was provided to the Board of Directors for Review. The lease term of this agreement is the standard 15-year renewable with the condition that NBH has right of first refusal on use of 4 beds.

**MOTION:** Margaret Halter, Ph.D.

**SECOND:** Marc Lee Shannon

**WHEREAS, the Summit County Alcohol, Drug Addiction and Mental Health Services (ADM) Board desires to lease land for the construction of a 16-bed residential facility for the purpose of housing and providing mental health supports for persons exiting psychiatric hospitalization.**

**BE IT RESOLVED, that the governing body of the ADM Board grants authority to the ADM Board Executive Director, to execute a lease agreement with the State of Ohio through its Department of Administrative Services, Office of Real Estate Planning for and on behalf of the Ohio Department of Mental Health and Addiction Services for the lease of land, located at 1756 Sagamore Road, Northfield, Ohio 44067 on the grounds of Northcoast Behavioral Healthcare for the construction of the Dr. Fred Frese Residential Center. The lease term shall commence on October 1, 2024 and expire on September 30, 2039 and is renewable.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 9-24-03

- The ADM Levy Support Committee had their first meeting. The Board of Directors was provided with a list of the committee members and notified that 2 members of the Board will be added to this committee in October, as appointed members of the BoDs Ad Hoc Levy Committee.
- An RFP will be released on October 1st to find a consultant to strategize our levy campaign.

- Executive Director Wade, along with ADM's Children's Program Coordinator Beth Gracey, and other Summit County representatives attended the inaugural DCY Kids Summit hosted by Governor DeWine and the Director of the newly created Department of Children and Youth. The Summit was attended by leadership from all state departments working with children and families as well as county level leadership from all 88 counties. There was collaborative discussion regarding the governor's vision for the new department and the role of local partners.
- Director Wade concluded her report with some updates regarding ADM's higher education partnerships.
- Director Wade concluded her report noting that she drafted up some talking points regarding the ADM Board's Budget for the BoD. A copy was provided for BoD members and a copy was placed in Board Effect.

### **C. Chief Clinical Officer Report - Dr. Doug Smith**

- Dr. Smith began his report noting that Summit County is on track to be down 37% in overdose deaths from last year.
- Dr. Smith also provided updates on COVID and the Summit County Outreach Team.

### **Comments from Public and Announcements**

- Dr. Tracy Yaeger, CEO of Portage Path Behavioral Health, thanked ADM for supporting KJ's 5K. Registration was the highest that they have ever had.
- ADM Board Manager of Communications, Amy Woodland, informed the board that ADM had the largest group who walked in Akron's Pride Parade with almost 200 people behind our banner. ADM took over 7000 pieces of resource and marketing information and we ran out of everything by 2pm.
- Ms. Woodland continued, remarking on the 2nd annual Summit vs Stark County Suicide Prevention Baseball game that took place in Barberton, with a special thank you to Portage Path Behavioral Health for providing dinner to everyone.
- October 19th will be the Annual ADM Trailblazer Awards Dinner at the John S. Knight Center. Anyone who has not signed up was requested to reach out to Ms. Woodland for registration information. This year's theme is "A Celebration of Innovation."
- Ms. Woodland concluded her public comments noting that ADM is the first ever official sponsor of the University of Akron's mascot, Zippy! ADM's logo will be displayed on her jersey and on all of her social media pages, bringing awareness to the agency and behavioral health resources.
- Jackie Kautenberger from CHC Addiction Services thanked the ADM Board for celebrating CHC's 50th anniversary at the Break the Cycle dinner.



## Committee Reports

### A. Fiscal Oversight Committee - Marc Lee Shannon, Chair

- Committee Chair Marc Lee Shannon began his report noting that the committee met on Monday, September 9th, 2024. They continued their tabled discussion of Policy 3.7 in anticipation of hearing a report from the Governance Committee on this policy.
- The committee also reviewed Policies 2.5 and 2.6. The Executive Director's response to Policy 2.5 provision #2 regarding carry-over funds was suspended until more information was collected by staff so the Fiscal Oversight Committee may formulate a recommendation for the Board of Directors.
- Associate Director Peveich also made a correction in the amount of the BoD approved appropriation to the capital improvement fund. The amount was incorrectly entered at \$38,354,061 rather than the Board approved \$39,354,061. This was corrected for the SSAB presentation and did not affect the projected revenues and expenditures for the 2025 budget approved in July.
- In Policy 2.6, one provision was reported as being noncompliant due to a \$219 overpayment of a board defined threshold for comparative pricing for purchases, outside of behavioral health services, over \$10,000. This committee requested that staff collect information from state associations of similar size to ensure \$10,000 is not too restrictive given the growth of the agency over time. This conversation will continue at the next Fiscal Oversight Committee meeting.

#### MOTION: Fiscal Oversight Committee

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee recommends that the Board of Directors approve the State Fiscal Year 2025 budget, as presented.**

**VOTE:** Verbal Vote

**RESOLUTION:** 9-24-04

- Committee Chair Shannon concluded his report noting that the committee reviewed 3 fiscal operating procedures and Associate Director Peveich gave an overview of each.

### B. Assurance Committee - Marvin Ferguson, Chair

- Committee Chair Marvin Ferguson began his report noting that the Assurance Committee met on Tuesday, September 17th, 2024.

- The current suicide and overdose data was presented by Nick Baechel, Quality Improvement Coordinator.
- ADM's Addiction Services Coordinator, Aubrey Lattimer, and Senior Accountant, Charity Saffell, gave a report out on the Clinical and Fiscal Compliance Review for Portage Path Behavioral Health as requested by the committee.
- An update on current marijuana legislation was presented by Dr. Smith and Amy Woodland concluded this meeting with the results of the Center for Marketing and Opinion Research Poll.

## **Consent Agenda**

### **A. ADM Funding Awards Report**

### **B. New Contracts & Authorization to Sign**

**MOTION:** Charles Twigg

**SECOND:** Henry Johnson

**That the Summit County ADM Board of Directors approve the funding awards for August & September 2024 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-24-05

## **Unfinished Business**

None

## **New Business**

### **A. Executive Limitations & Board Self-Monitoring**

1. Executive Director Response to Monitoring
2. Policy 2.5 Financial Conditions and Activities
  - a. Vote on Compliance

**MOTION:** Henry Johnson

**SECOND:** Crystal Burnett

**That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.5 Financial Conditions and Activities.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-24-06

- 3. Policy 2.6 Asset Protection
  - a. Vote on Compliance

**MOTION:** Crystal Burnett

**SECOND:** Charles Twigg

**That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.6 Asset Protection.**

**VOTE:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-24-07

## **Adjournment**

**MOTION:** Margaret Halter, Ph.D.

**SECOND:** Crystal Burnett

**That the Summit County ADM Board of Directors move to adjourn this regularly scheduled meeting of Tuesday, September 24th, 2024.**

**Vote:** Verbal Vote - Motion Passed

**RESOLUTION:** 09-24-08

The meeting was adjourned at **6:47pm**.