



SC ADM Board of Directors Meeting

April 23, 2024

Community of Christ Church dba ARC Recovery

834 Grant Street

Akron, OH, 44311

www.admboard.org



Meeting Book - SC ADM Board of Directors Meeting

Tuesday, April 23, 2024

I. Call to Order

II. Approval of minutes from March 26, 2024 Board Meeting

III. Board Education

- A. ARC Recovery Services
Presenter: Reba McCray, President & CEO

IV. Ownership & Linkage & Accountability

- A. Chair report
- B. Executive Director Report
- C. Chief Clinical Officer Report

V. Comments from Public and Announcements

VI. Committee Reports

- A. Committee Reports
 - 1. Governance Committee - Chrissy Myers, Chair
Last Meeting: Tuesday, April 9, 2024

VII. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

VIII. Unfinished Business

IX. New Business

- A. Executive Limitations & Board Self-Monitoring
 - 1. Executive Director Response to Monitoring
 - 2. Policy 2.9 Communications and Support to the Board
 - a. Vote on Compliance

X. Adjournment

The next meeting of the Summit County ADM Board of Directors will be held on

Tuesday, May 28, 2024, at 5:30pm starting with a Meet & Greet at 4:30pm. The location will be in the auditorium at the SC Public Health Department.



Minutes for Meeting Book - SC ADM Board of Directors Meeting

03/26/2024 | 05:30 PM - (GMT-05:00) Eastern Time (US & Canada)

SCPH Auditorium

Attendees (13)

Todd M. Ivan, MD; Crystal Burnett; Vivianne Duffrin; Marvin Ferguson; Margaret J. Halter; Kimberly Huff; Henry Johnson; James E. Merklin; Michael Mosley; Utomhin Okoh; Marc Lee Shannon; Charles Twigg; Jack Diamond

Board Members Absent

Lucas Blower; Jeannine Marks; Christine Myers; Brighid Hillmuth, Board Shadow

ADM Board Staff Present

Aimee Wade, Executive Director; Carrie Marceric, Manager of Administrative Compliance; Tom Mino, Information Technology Specialist; Kimberly Patton, Associate Director of Clinical Services; Jennifer Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Nick Veauthier, Manager of Information Technology; Jo Trainer, Administrative Assistant; Olivia Warther, Administrative Assistant

Other Parties Present

Michelle Marshall, CHC Addiction Services; Tammy Jensen, Oriana House; Beth Ann Rasey, Alliance for Healthy Youth; Ra'Myiah Brown, Alliance for Healthy Youth / Student at Firestone Community Learning Center; Cheryl Biddle, Alliance for Healthy Youth; Michele Tomer, CHC Addiction Services; Karen Talbott, Child Guidance & Family Solutions; Dr. Tracy Yaeger, Portage Path Behavioral Health; Janis Beckett, CHC Addiction Services; Keri Deyling, Coleman Health Services; Danyelle Simpkins, Urban Ounce of Prevention Behavioral Health

Call to Order

With a quorum present, Chair Dr. Todd Ivan called the meeting to order at 5:33pm

Swearing in of Jack Diamond by the Honorable Judge Jennifer Towell

- Dr. Ivan began the meeting by asking Jack Diamond to join the Honorable Judge Jennifer Towell to be sworn in as a member of the ADM Board of Directors.
- After being formally sworn in, Judge Jennifer Towell congratulated Jack Diamond as the newest member of the Summit County ADM Board of Directors.

Approval of minutes from February 27, 2024 Board Meeting

MOTION: Margaret Halter, Ph.D.

SECOND: Jim Merklin

That the Summit County ADM Board of Directors approve the minutes of the February 27th, 2024, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion passed

RESOLUTION: 3-24-01

Board Education

A. Alliance for Healthy Youth Overview - Cheryl Biddle, Founder & Executive Director; Beth Ann Rasey, Youth Development Coordinator

- Cheryl Biddle gave a presentation to the board about Alliance for Healthy (AHY) Youth's CATS Program (Concerned About Teen Success). This program began in 1987 and they have had over 3000 high school students volunteer for this program since its inception, and they are present in 23 schools across Summit County.
- Ms. Biddle also invited an AHY staff member and CATS student to present to the board of directors.

Ownership & Linkage & Accountability

A. Chair Report - Dr. Todd Ivan

- Chair Dr. Todd Ivan announced that the Board of Directors will be meeting offsite at ARC Recovery Services on April 23rd. Calendar invites will be updated with the meeting and location details.
- Chair Ivan also announced that the Ohio 2024 Mental Health and Addiction Conference will be held at the Hyatt Regency in Columbus on June 3-4, 2024. Board members interested in attending the Ohio 2024 Mental Health and Addiction Conference were encouraged to let Director Wade know by April 1st.

B. Executive Director Report - Aimee Wade

- Director Wade recognized 2 ADM Staff members for their employment anniversaries; Holly Cundiff is celebrating her 5 year anniversary and Tom Mino is celebrating 25 years with the ADM Board.

- Director Wade Also noted the launch of the Summit County Outreach Team (SCOUT) and provided links to media coverage.
- Director Wade provided an update on her invitation to attend the Congressional Black Caucus Foundation's (CBCF) Sojourner Truth's Legacy project to participate on a panel in Washington DC to discuss physical and mental health care disparities for women. It was a very impactful event, and Director Wade expressed appreciation to the CBCF and Congresswoman Emilia Sykes for the invitation and the opportunity to represent the ADM Board, Summit County and Ohio's 13th district.

C. Chief Clinical Officer Report - Dr. Doug Smith

- Dr. Smith informed the board that SCOUT has exceeded our expectations. We are in our fourth week since the press conference, and the team has already gone out on 60 different calls. They are working in collaboration with 911 and 988 and things are going very smoothly. It was also noted that if the team does not have an active call, they can follow up with residents they've seen before.

Comments from Public and Announcements

Amy Woodland provided each board member with a sponsorship packet for the recovery challenge and a list of all upcoming events for the rest of 2024. Ms. Woodland will also be electronically sending individual pledge cards to the board within the next week.

Keri Deyling from Coleman Health Services announced that they are hosting Unmute the Uncomfortable, a Racial Equity, Mental Health Awareness, and Suicide Prevention event on Thursday, May 9th at House 330. The topic this year is mental health focused on how it impacts the black and brown male community.

Committee Reports

A. Governance Committee - Charles Twigg, Committee Member

- Charles Twigg provided the Governance Committee report this month. He noted that 3 board members are rolling off in June 2024. 2 of these individuals are Ohio Mental Health and Addiction Services (OMHAS) appointments, and one is a county executive appointment. However, due to a change in state law, one of the OMHAS seats will switch to a county executive seat starting July 1st.
- Mr. Twigg continued that this committee also discussed strategic planning and noted that there are two proposals for the board to review in their meeting books.
- The funding for the proposal were included in the funding awards list for approval.

- After some brief discussion, Mr. Twigg read the motion cast by the Governance Committee to increase the BoD's budget to accommodate for the proposals and planning.

That the SC ADM Board of Directors' Governance Committee move to recommend an increase in the 2024 Board of Directors Prerogatives by \$62,000 (\$102,000 total) to the full ADM Board of Directors.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 3-24-02

- Mr. Twigg continued that this committee discussed virtual meeting access but tabled this discussion to continue to monitor state legislation.
- The Governance Committee also discussed board committee structure, noting that they are working to increase engagement. They decided to add this piece to the strategic planning process.
- Mr. Twigg concluded this report announcing to the board that the committee reviewed the 2024 Demographics Survey. This survey will be sent out by the end of March.
- It was also noted that the board will receive a doodle poll to determine availability for their upcoming board retreat.

Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

MOTION: Marvin Ferguson

SECOND: Henry Johnson

That the Summit County ADM Board of Directors approve the funding awards for March 2024 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 3-24-03

Unfinished Business

None

New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring
2. Policy 1.1 Addiction
 - a. Vote on Compliance

MOTION: Crystal Burnett

SECOND: Charles Twigg

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.1 Addiction.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 3-24-04

3. Policy 2.7 Ends Focus of Grants or Contracts
 - a. Vote on Compliance

- There was a request for direct inspection in relation to this report. After discussion from the board, this action was delegated to the Assurance Committee.

MOTION: Dr. Todd Ivan

SECOND: Jim Merklin

That the Summit County ADM Board of Directors move that the Assurance Committee direct inspect if the Executive Director is in compliance with 2.7 monitoring items #2 & #3.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 3-24-05

MOTION: Crystal Burnett

SECOND: Margaret Halter, Ph.D.

That the Summit County ADM Board of Directors move to table approval of Policy 2.7 Ends Focus of Grants or Contracts monitoring report pending direct inspection from the Assurance Committee in May.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 3-24-06

Adjournment

MOTION: Crystal Burnett

SECOND: Jack Diamond

That the Summit County ADM Board of Directors move to adjourn this regularly scheduled meeting of Tuesday, March 26th, 2024.

Vote: Verbal Vote - Motion Passed

RESOLUTION: 3-24-07

The meeting was adjourned at **6:51pm**.