



SC ADM Board of Directors Governance Committee Meeting

Tuesday January 14, 2025

SC ADM Board Trailblazer Conference Room

1867 West Market Street, Suite B2

Akron, 44313

www.admboard.org



SC ADM Board of Directors Governance Committee Meeting

Tuesday, January 14, 2025

I. Call to Order

II. Review and Approve Minutes from October 8th, 2024 Meeting

III. Unfinished Business

- A. Review of Board Member Term Limits
- B. Recruitment Update
- C. Virtual Meeting Access Update

IV. New Business

- A. 2025 Govern for Impact Conference
- B. 2025 Board Education & Annual In-Service Training
- C. Annual Review of Board Process and Board Management Connection Policies
 - 1. Policy 3.0 Governance
 - 2. Policy 3.4 Board Work, Plan and Agenda
 - 3. Policy 3.7 Board Committee Structure
 - 4. Policy 4.1 Unity of Control

V. Comments from the Public

VI. Adjournment

The next scheduled meeting of the SC ADM Board of Directors Governance Committee will be held on Tuesday, April 8th, 2025, at 4:00 pm in the SC ADM Board Office Trailblazer Conference Room.



Minutes for Meeting Book - SC ADM Board of Directors Governance Committee Meeting

10/08/2024 | 04:00 PM - (GMT-05:00) Eastern Time (US & Canada)

SC ADM Board Office Trailblazer Conference Room

Attendees (5)

Crystal Burnett; Henry Johnson; Marc Lee Shannon; Charles Twigg; Margaret J. Halter

Committee Members Absent

None

ADM Board Staff Present

Aimee Wade, Executive Director; Kimberly Patton, Associate Director of Clinical Services;
Olivia Warther, Administrative Assistant

Other Parties Present

None

Call to Order

With a quorum present, Chair Dr. Margaret Halter called the meeting to order at 4:07p.m.

Review and Approve Minutes from April 9th, 2024 Meeting

MOTION: Crystal Burnett

SECOND: Marc Lee Shannon

That the Summit County ADM Board of Director's Governance Committee approve the minutes of the April 9th, 2024, meeting of the Governance Committee as presented.

VOTE: Verbal Vote - Motion passed

Unfinished Business

A. Recruitment Updates

- A new application to be appointed to the Board of Directors was reviewed by this committee. Executive Director Wade informed this committee that she has met with

the applicant and thinks that they would be a great addition to the Board of Directors. The application has been sent to County Executive Ilene Shapiro for consideration.

B. Review of Board Member Term Limits

- Chair Halter reviewed the board member term limits with this committee. It was noted that Charles Twigg's partial term will expire on June 30th, 2025, however, he has the opportunity for reappointment if he chooses.

C. Strategic Planning Updates

- The ADM Board leadership team spent 1 ½ days with the Global Ends planning consultants to discuss the draft updates to Ends provided by the BoD following their retreat in August. The culmination of the work will be presented to the BoD for further discussion with leadership, with the goal of approval of a final document at the October BoD meeting. Draft materials will be sent for review prior to the next meeting with the consultants.

D. Review of Policy 3.7 Board Committee Structure

- The Committee reviewed the draft Ad Hoc Levy Committee description for recommendation to the full board to include in the the current policy.. The deliverables were reviewed by the ADM Board Chair and the BoD's liaison to the ADM Support Committee, and they agreed upon the proposed draft.
 - a. Vote to recommend establishment of Ad Hoc Levy Committee

MOTION: Charles Twigg

SECOND: Crystal Burnett

That the SC ADM Board of Directors' Governance Committee recommend that the board of directors establish an Ad Hoc Levy Committee, with the attached committee description.

VOTE: Verbal Vote

- The committee also revisited that discussion around inclusion of non-appointed members of the public on committee, either as voting or non-voting members.
- Executive Director Wade consulted with the Ohio Association of County Behavioral Health Authorities on this topic and provided a summary of the feedback for considerations regarding the matter.

- The committee acknowledged the ADM Board Shadow program and agreed that this should be the venue to engaged the community to learn about public board service and provide feedback and additional perspective to the BoD.
- It was decided that no further action was needed for this request.

New Business

A. Review of Policy 4.0 Board Management Connection

- The committee reviewed Policy 4.0. No changes were recommended.

B. Review of Policy 4.2 Accountability of the Executive Director

- The committee reviewed Policy 4.2. No changes were recommended.

C. Review of Policy 4.4 Monitoring Executive Director Performance

- The committee reviewed Policy 4.4. No changes were recommended.

D. 2025 Committee Meeting Schedule

- The committee reviewed the proposed 2025 meeting schedule provided and agreed to the meeting dates offered in their meeting book.

Comments from the Public

None

Adjournment

MOTION: Marc Lee Shannon

SECOND: Henry Johnson

That the SC ADM Board of Directors' Governance Committee move to adjourn this meeting of Tuesday, October 8th, 2024.

VOTE: Verbal Vote

The meeting was adjourned at 4:40pm