



# SC ADM Board of Directors Meeting

Tuesday, January 28, 2025

SCPH Auditorium

1867 W. Market Street, Entrance A,

Akron, 44313



## SC ADM Board of Directors Meeting

Tuesday, January 28, 2025

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### I. Call to Order

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### II. Approval of minutes from December 10th, 2024 Board Meeting

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### III. Board Education

None

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### IV. Ownership & Linkage & Accountability

A. Chair Report

B. Executive Director Report

C. Chief Clinical Officer Report

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### V. Comments from Public and Announcements

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### VI. Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

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### VII. Unfinished Business

None

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### VIII. New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring

2. Policy 1.1 System Capacity

a. Vote on Compliance

3. Policy 2.3 Compensation and Benefits

a. Vote on Compliance

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### IX. Committee Reports

A. Committee Reports

1. Governance Committee - Margaret Halter, PhD, Chair

Last Meeting: Tuesday, January 14th, 2025, 4:00 pm

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### X. Adjournment

The next meeting of the Summit County ADM Board of Directors will be held on Tuesday, February 25th, 2025, at 5:30 pm in the SC Public Health Auditorium.



## **Minutes for SC ADM Board of Directors Meeting**

12/10/2024 | 05:30 PM - (GMT-05:00) Eastern Time (US & Canada)

SCPH Auditorium

### **Attendees (11)**

Crystal Burnett; Marvin Ferguson; Margaret J. Halter; Kimberly Huff; Henry Johnson; Jeannine Marks; James E. Merklin; Utomhin Okoh; Marc Lee Shannon; Charles Twigg; Jack Diamond

### **Board Members Absent**

Jeannine Marks, Chrissy Myers

### **ADM Board Staff Present**

Aimee Wade, Executive Director; Beth Gracey, Childrens Program Coordinator; Marty Kurtz, Communications Specialist; Carrie Marceric, Manager of Administrative Compliance; Kimberly Patton, Associate Director of Clinical Services; Jennifer Peveich, Associate Director of Operations; Dr. Doug Smith, Chief Clinical Officer; Amy Woodland, Manager of Communications; Dominique Curley, Executive Administrative Assistant; Olivia Warther, Administrative Assistant

### **Other Parties Present**

Laura Smiley, The Summit FM / Better Kenmore CDC; Tammy Jensen, Oriana House; Maggie Urban-Waala, Summit County Public Health; Matt Smith, Portage Path Behavioral Health; Constance Bazeman, Summit County Public Health; Danyelle Simpkins, Urban Ounce of Prevention Behavioral Health

### **Call to Order**

With a quorum present, Vice Chair Margaret Halter, PhD called the meeting to order at 5:33pm.

### **Approval of minutes from October 22, 2024 Board Meeting**

**MOTION:** Jack Diamond

**SECOND:** Marc Lee Shannon

**That the Summit County ADM Board of Directors approve the minutes of the October 22nd, 2024, meeting of the Board of Directors as presented.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-01

**Swearing in of Dr. Georgette Constantinou by the Honorable Judge Elinore Marsh Stormer**

- Vice Chair Halter began the meeting by inviting Dr. Georgette Constantinou to join Judge Elinore Marsh Stormer to be sworn in as a member of the Summit County ADM Board of Directors.

**Board Education**

None

**Ownership, Linkage & Accountability**

**A. Chair Report - Margaret Halter, PhD, Vice Chair**

- House Bill 257 is a bipartisan bill to amend sections of the Revised Code to authorize certain public bodies to meet virtually. The Ohio Association of County Behavioral Health Authorities asked Chair Myers to submit proponent testimony, which has been provided to the board in their meeting materials. The hearing was postponed from December 4th to December 11th and Chair Myers testimony was resubmitted for that date. There will be more information to come.
- Chair Myers is working to meet with each board member, and those who have not yet met with her were asked to prioritize meeting with her in the New Year.
- In response to the Ends feedback work the Board engaged in earlier this year, we are working to schedule more board meetings in the community with some of provider agencies. We are also working to identify a month for board education to invite the County Executive.
- Board members were asked to complete the Board Meeting Evaluation Surveys using the QR code in their meeting packet.

**B. Executive Director Report - Aimee Wade**

- The construction on the Dr. Fred Frese Center has not yet officially started as we are working through easement and sewer and water planning. Due to these delays, Hammond Construction has submitted an updated timeline for completion with a start date of Spring 2026.

- A letter of intent is being negotiated regarding acquisition of 444 N. Main Street property. We have engaged Attorney Laura Wallerstein of the McDonald Hopkins firm to represent our interest in this process.
- The FY26 120 Day Notices were included in the meeting packet for the board to review, as it has been in previous years. There are two versions of this document which has either substantial changes or potential changes to their funding. The notices are scheduled to be released in January 2025. Also included in the meeting packet were the Funding Parameters that will be provided to begin contract negotiations for the upcoming fiscal year.
- On October 25, 2024, ADM Board staff completed all of the steps to become recognized as a Recovery Friendly Workplace (RFW). Representatives from Summit County Public Health were in attendance to formally present the RFW Certificate.
- The 2025 ADM Board Budget was approved by County Council at their meeting on Monday, December 2nd, 2024.
- Dr. Smith was invited to serve on Governor DeWine's Psychiatric Hospital Workgroup as a representative of our agency and a NAMI Ohio Board Member. The subsequent report, titled the Governor's Workgroup on Competency Restoration and Diversion was linked in your meeting book for reference. Dr. Smith will report more insight into his participation and the final report next on the agenda.
- Director Wade acknowledged Urban Ounce of Preventions capital award from Ohio Mental Health and Addiction Services (OMHAS) and extended their invitation for the BoD to attend their ribbon cutting on December 19th. Additional information and the link to register was included in the meeting book.
- Director Wade provided the BoD with a copy of a local article announcing the Governor's \$100 million investment in federal funds to fight opioid use and prevention overdose deaths through the State Opioid and Stimulant Response (SOS) 4.0 grant. \$1.7 million was awarded to several applicants across Summit County, with the ADM Board receiving \$343,411. The awarded amount was 55% of the original ask, so ADM Board staff will be working with the partners they applied on behalf of ensure what objective can still be accomplished with the funding available. We will also be working with providers and other state funders (OMHAS and One Ohio) who have both released substantial amount of grant funding in the past several weeks to ensure funding awards do not overlap, in anticipation of our funding application process commencing in January 2025. Lists of all Summit County award recipients through One Ohio and OMHAS were provided to the BoD.

### **C. Chief Clinical Officer Report - Dr. Doug Smith**

- Earlier this year, Ohio's Governor, Mike DeWine, was alarmed to learn that civil patients could be admitted into state hospitals due to capacity issues, which is a requirement via the Ohio Constitution. He quickly formed the workgroup mentioned by Director Wade, holding 8 meetings between April and July 2024. You all have access to the report which outline the priorities and recommendations as a result of the engagement. It was also noted that Ohio's six state-operated regional psychiatric hospitals are currently at 96% capacity with their populations almost exclusively consisting of individuals involved in the criminal justice system.

### **Comments from Public and Announcements**

- Director Wade acknowledged the passing long-time employee of CHC Addiction Services, Jackie Kautenberger. Jackie began working at CHC in 1982 and was a regular attendee at the ADM Board BoD meeting. Condolences were sent to CHC staff and her family in acknowledgement of her significant contribution to our community and system.
- Manager of Communication, Amy Woodland reminded the board that June 7th is the date for the 2025 ADM Recovery Challenge. We will be hosted by IBH and a calendar invite will be sent to the board. She also noted that the ADM Board is working to create a volunteer bureau as the demand to have ADM in spaces is greater than the manpower we currently have. Anyone interested in volunteering with ADM Board staff should speak to Amy Woodland.

### **Consent Agenda**

#### **A. ADM Funding Awards Report**

#### **B. New Contracts & Authorization to Sign**

**MOTION:** Marc Lee Shannon

**SECOND:** Crystal Burnett

**That the Summit County ADM Board of Directors approve the funding awards for December 2024 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-02

## Committee Reports

### A. Fiscal Oversight Committee - Marc Lee Shannon, Chair

- The Fiscal Oversight Committee met on Monday, November 18th. They approved their meeting dates for 2025 and reviewed Accounting Standard Operating Procedures, including Time Sheet Processing and Payroll Adjustments.
- The conversation regarding Policy 2.6 provisions #5, regarding the limits on purchases without competitive bidding continued to be tabled until the next meeting to allow ADM Board staff to do more research.

**MOTION:** Fiscal Oversight Committee

**That the Summit County ADM Board of Directors Fiscal Oversight Committee move that the board approve for Policy 2.5.10 to be updated to state that the Executive Director shall not: “Allow cash on hand to fall below 33% of annual budget expenses”.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-03

**MOTION:** Fiscal Oversight Committee

**That the Summit County ADM Board of Directors Fiscal Oversight Committee move that the board approve the movement of capital improvement expenditures previously reflected in the general operating budget to the capital improvement fund.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-04

**MOTION:** Fiscal Oversight Committee

**That the Summit County ADM Board of Directors Fiscal Oversight Committee move that the board approves the encumbrance of the remaining balance of the Hasenstab Architects and G. Stephens contracts using the Permanent Improvement Fund capital improvement account.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-05

**MOTION:** Fiscal Oversight Committee

**That the Summit County ADM Board of Directors Fiscal Oversight Committee move that the board approve for Policy 2.5.10 to be updated to state that the Executive Director shall not: “Fail to present to the BoD on a semi-annual basis, on material variances”.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-06

- As a result of the change to Policy 2.5.10, there was agreement that these reports should be submitted in February and September, per Policy 4.4 Monitoring Schedule, therefore:

**MOTION:** Fiscal Oversight Committee

**That the Summit County ADM Board of Directors Fiscal Oversight Committee move that the board approve the Monitoring Schedule for Policy 4.4 to be updated for reporting only in February and September.**

**VOTE:** Verbal Vote - Motion passed

**RESOLUTION:** 12-24-07

#### **B. Assurance Committee - Marvin Ferguson, Chair**

- The Assurance Committee met on December 10th, just prior to this meeting. They reviewed the current suicide and overdose data along with their yearly review of administrative discharges. There was an update on the recreational marijuana legislation where Dr. Smith informed the committee that the legalization of recreational marijuana has grossed over \$200 million in sales.
- This committee also reviewed the Youth Risk Behavior Survey results, and it was noted that there were 9 less school districts who contributed this year.
- The 2025 meeting dates were approved.

#### **Unfinished Business**

None

#### **New Business**

##### **A. Executive Limitations & Board Self-Monitoring**

1. Executive Director Response to Monitoring



2. Policy 2.0 General Management Constraint
  1. Vote on Compliance

**MOTION:** Crystal Burnett

**SECOND :** Charles Twigg

**That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.0 General Management Constraint.**

**VOTE:** Verbal Vote

**RESOLUTION:** 12-24-08

3. Policy 2.1 Treatment on Constituents
  1. Vote on Compliance

**MOTION:** Jack Diamond

**SECOND :** Crystal Burnett

**That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.1 Treatment of Constituents.**

**VOTE:** Verbal Vote

**RESOLUTION:** 12-24-09

4. Policy 2.5 Financial Conditions and Activities
  1. Vote on Compliance

**MOTION:** Jack Diamond

**SECOND :** Charles Twigg

**That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.5 Financial Conditions and Activities.**

**VOTE:** Verbal Vote

**RESOLUTION:** 12-24-10

## **Adjournment**

**MOTION:** Kimberly Huff

**SECOND :** Marvin Ferguson

**That the Summit County ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, December 10<sup>th</sup>, 2024.**

**VOTE:** Verbal Vote

**RESOLUTION:** 12-24-11

Next Meeting Scheduled: Tuesday, January 28<sup>th</sup>, 2025, at 5:30pm in the Summit County Public Health Auditorium.

The meeting ended at **6:31**p.m.