



SC ADM Board of Directors Governance Committee Meeting

Monday, April 14, 2025

SC ADM Board Trailblazer Conference Room

1867 W. Market Street, Suite B2

Akron, 44313



SC ADM Board of Directors Governance Committee Meeting

Monday, April 14, 2025

I. Call to Order

II. Review and Approve Minutes from January 14, 2025 Meeting

III. Unfinished Business

- A. Review of Board Member Term Limits
- B. Recruitment Updates
- C. Virtual Meeting Access Update
- D. 2025 Govern for Impact Conference
- E. 2025 Board Education & Annual In-Service Training

IV. New Business

- A. Annual Review of Board Process and Board Management Connection Policies
 - 1. Policy 3.3 Board Member's Code of Conduct
 - 2. Policy 3.5 Board Officer & Elections
 - 3. Policy 3.6 Board Committee Principles
 - 4. Policy 3.8 Governance Investment

V. Comments from Public and Announcements

VI. Adjournment

The next scheduled meeting of the SC ADM Board of Directors Governance Committee will be held on Tuesday, July 8th, 2025, at 4:00 pm in the SC ADM Board Office Trailblazer Conference Room.



Minutes for - SC ADM Board of Directors Governance Committee Meeting

01/14/2025 | 04:00 PM - 04:53 PM - (GMT-05:00) Eastern Time (US & Canada)

SC ADM Board Office Trailblazer Conference Room

Attendees (3)

Margaret J. Halter; Crystal Burnett; Charles Twigg

Committee Members Absent

Henry Johnson, Marc Lee Shannon

ADM Board Staff Present

Aimee Wade, Executive Director; Kimberly Patton, Associate Director of Clinical Services; Dominique Curley, Executive Administrative Assistant

Other Parties Present

None

Call to Order

With a quorum present, Chair Dr. Margaret Halter called the meeting to order at 4:00 p.m.

Review and Approve Minutes from October 8th, 2024 Meeting

MOTION: Charles Twigg

SECOND: Crystal Burnett

That the Summit County ADM Board of Director's Governance Committee approve the minutes of the October 8th, 2024, meeting of the Governance Committee as presented.

VOTE: Verbal Vote - Motion passed

Unfinished Business

A. Review of Board Member Term Limits

- There is one potential renewal in 2025.

B. Recruitment Update

- We still have one County vacancy that per statute requires a clinician with experience with addiction services.
- Members are actively considering community contacts and candidates without conflict of interest.

C. Virtual Meeting Access Update

- House Bill 257 is a bipartisan bill to amend sections of the Revised Code to authorize certain public bodies to meet virtually, including ADAMH Boards. House Bill 257 was signed by the Governor this month and can go into effect in April.
- Our state association is reviewing the language and will provide guidance for ADAMH Boards interested in creating policies to take advantage of this.
- If we receive this information prior to our next meeting in April, Chair Halter can work with Director Wade to evaluate the usefulness and parameters for our board to be discussed at the next meeting.
- A policy must be adopted prior to virtual participation for board members being permissible.

New Business

A. 2025 Govern for Impact Conference

- The 2025 Govern for Impact Conference is scheduled for June 19th, 2025 - June 21st, 2025, in Montreal, Canada. The first day of the conference offers two tracks, a beginner track and an advanced track. Registration, lodging, and accommodations will be covered through the Board Prerogative Budget.
- Please let Chair Myers know if there is interest in attending.

B. 2025 Board Education & Annual In-Service Training

- The 2025 Board Education & Annual In-Service Training schedule was reviewed. The February 25th and October 28th Board Meeting dates are vacant for BoD Education.
- CHC Addiction Services has been tentatively scheduled to host the ADM Board of Director's March Board Meeting, dependent on their construction progress.
- A Survey Monkey link will be sent to collect feedback on the BoD's annual training requirement and date, topic and location options.

C. Annual Review of Board Process and Board Management Connection Policies

1. The committee reviewed Policy 3.0 Governance. No changes were recommended.
2. The committee reviewed Policy 3.4 Board Work, Plan, and Agenda. No changes were recommended.

- There was some discussion on opportunities to increase BoD engagement in the BoD meeting evaluations, including offering time at the end of the meeting and/or paper options.
3. The committee reviewed Policy 3.7 Board Committee Structure. No changes were recommended.
 4. The committee reviewed Policy 4.1 Unity of Control. No changes were recommended.

Comments from the Public

None

Adjournment

MOTION: Charles Twigg

SECOND: Crystal Burnett

That the SC ADM Board of Directors' Governance Committee move to adjourn this meeting of Tuesday, January 14th, 2025.

VOTE: Verbal Vote

Next Meeting Scheduled: Tuesday, April 8, 2025, at 4:00pm in the Summit County ADM Board Trailblazer Conference Room.

The meeting was adjourned at 4:53 pm