



SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, May 12, 2025

SC ADM Board Trailblazer Conference Room

1867 W Market Street, Suite B2

Akron, 44313



SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, May 12, 2025

I. Call to Order

II. Review and Approve Minutes from February 10, 2025 Meeting

III. Unfinished Business

A. 2.6, Provision #5 Comparatives for Purchases Exceeding \$10,000

B. 2025 Levy Update

IV. New Business

A. 2024 Compliance Review Results Summary - ADM Providers

B. Review of Calendar 2025 Budget Adjustments

V. Comments from the Public

VI. Adjournment

Next Meeting Scheduled: July 7th, 2025, at 4:00pm in the SC ADM Board Trailblazer Conference Room.



Minutes for SC ADM Board of Directors Fiscal Oversight Committee Meeting

02/10/2025 | 04:01 PM - 05:09 PM - (GMT-05:00) Eastern Time (US & Canada)

SC ADM Board Office Trailblazer Conference Room

Attendees (3)

Marc Lee Shannon; Henry Johnson; James E. Merklin

Committee Members Absent

Margaret J. Halter, PhD; Jack Diamond

ADM Board Staff Present

Aimee Wade, Executive Director; Jennifer Peveich, Associate Director of Operations;
Dominque Curley, Executive Administrative Assistant

Other Parties Present

Chrissy Myers, ex officio; Jessica Bahry, Portage Path Behavioral Health; Michelle Marshall, CHC Addiction Services; Anthony Henderson, IBH Addiction Recovery; Patrick Watson, Child Guidance and Family Solutions

Call to Order

With a quorum present, Chair Marc Lee Shannon called the meeting to order at 4:01 pm.

Review and Approve Minutes from November 18, 2024, Meeting

MOTION: James Merklin

SECOND: Henry Johnson

That the Summit County ADM Board of Directors' Fiscal Oversight Committee approve the minutes of the November 18th, 2024, meeting as presented.

VOTE: Verbal Vote - Motion Passed

Old Business

A. 2.6, Provision #5 Comparatives for Purchases Exceeding \$10,000

- ADM staff reached out to OACBHA to get feedback on other Board purchasing policies. The \$10,000 threshold for obtaining comparative quotes when purchasing is in alignment with the policies that respondent Boards follow. ADM staff will reach out to other similarly sized boards to inquire if their purchase threshold for comparative quotes is \$10,000 as well.

New Business

A. Review of Monitoring Report 2.5 - Financial Conditions and Activities (December 31st, 2024)

- Executive Director Wade reported Compliance in all areas. The operating cash balance as of December 31st is \$29,270,055. Director Wade noted the cash balance will need to be carefully monitored as programs transition to the new normal in terms of client eligibility for ADM funds. The cash balance forecast is in compliance. The ADM Permanent Improvement Fund has a cash balance of \$40,594,556 for the period ended December 31, 2024. Only expenditures authorized by the ADM Board of Directors for the Frese Center and the Wellness Center have been made from the account. No funds have been shifted from this account. No property has been acquired or sold without prior approval of the Board of Directors.
- Associate Director Peveich also provided more fiscal updates. Cash flow remains consistent.
- Total Revenue of \$47,429,522 was below budget \$569,445 (1%) with some of the following highlights.
- Property Tax receipts were within +/- 10% of the budgeted results by category at \$180,902 (1%) over budget. We learned of the additional estimated collections (\$213,051) in February 2024 and received nearly all of the additional funds. The additional funds were anticipated in the 2024 budget and included in budget account #17062.
- Intergovernmental receipts were within +/- 10% of the budget \$391,973 (3%) below budget.
- Total Expense of \$49,793,890 were within +/- 10% of the budget \$4,323,234 (8%) below budget. Administration expenses were within the +/- 10% of the budgeted results by category at \$169,675 (5%) below budget. There were 2 positions vacant during calendar year 2024 that contributed to administrative expense being below budget. Supplies and equipment expenses were below budget related to information technology project changes including some being pushed into 2025.

- Provider Non-Medicaid BH Services expenses were within the +/- 10% of the budgeted results by category at \$920,556 (3%) below budget. Some providers are seeing increases in ADM eligible clients. This coupled with the higher rates approved in January 2024 is resulting in purchase of service billing more in line with the contract budgets. Crisis services are also driving BH contract billing higher. Most of the variances relate to lower billing to other funders such as Medicaid compared to projections for the services provided in a Crisis setting.
- It is our understanding that Medicaid and Medicare are not included in the freeze of federal funding. If we are billed for a service and the client is covered by Medicaid the claim will be denied through the eligibility verification process.
- Other Contracts and Allocations were \$3,850,350 (21%) below budget. A significant portion of this variance related to spending that was previously projected from operational accounts for the Frese and Wellness Center. This was prior to the establishment of the Permanent Improvement fund and the transfer of funds to the account for payment of the construction and related expenses. The transfer of funds was not an expense from the other contracts and allocations line items.

B. 2025 Levy Timeline, Process and Options

- Executive Director Wade presented the 2025 Levy Schedule to the Committee. On March 6, 2025 we will have the Ad Hoc Levy Committee Meeting and the Committee will review the levy recommendation, which will be presented at the March Board of Directors Committee Meeting. On April 16, 2025 the Ad Hoc Levy Committees recommendation will be presented to the SSAB Budget and Levy Committee followed by a presentation to the full SSAB Board on April 23, 2025.
- Polling will take place to get sentiments on where voters are in the community for the ADM levy campaign.
- ADM conversed with our providers, community stakeholders, and the County Executive's office to inquire if additional funds are needed and what gaps in funding exist that are within ADM's scope.
- Discussion among committee members occurred.

Comments from the Public

None

Adjournment

MOTION: Henry Johnson

SECOND: James Merklin

That the Summit County ADM Board of Directors' Fiscal Oversight Committee move to adjourn this meeting of Monday, February 10th, 2025.

VOTE: Verbal Vote - Motion Passed

Next Meeting scheduled: Monday, May 12th, 2025, at 4:00 pm in the SC ADM Board Trailblazer Conference Room.

The meeting was adjourned at 5:09pm.