



# SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, September 8th, 2025

SC ADM Board Trailblazer Conference Room

1867 W Market Street, Suite B2

Akron, OH 44313

[www.admboard.org](http://www.admboard.org)



## SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, September 8th, 2025

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### I. Call to Order

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### II. Review and Approve Minutes from July 7th, 2025, Meeting

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### III. New Business

A. Review of Monitoring Report 2.5 - Financial Conditions and Activities (June 30th, 2025)

B. Review of Monitoring Report 2.6 - Asset Protection (September 1, 2025)

C. Review of SFY2026 OhioMHAS Budget (Not Available, process is under review at OhioMHAS)

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### IV. Comments from the Public

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### V. Adjournment

Next Meeting Scheduled: November 17, 2025, at 4:00pm in the SC ADM Board Trailblazer Conference Room.



## **SC ADM Board of Directors Fiscal Oversight Committee Meeting**

07/07/2025 | 04:07 PM - 05:04 PM - (GMT-05:00) Eastern Time (US & Canada)

SC ADM Board Office Trailblazer Conference Room

### **Attendees (3)**

Marc Lee Shannon; Henry Johnson; James E. Merklin

### **Committee Members Absent**

Jack Diamond

### **ADM Board Staff Present**

Aimee Wade, Executive Director; Jennifer Peveich, Associate Director of Operations;  
Dominique Curley, Executive Administrative Assistant

### **Other Parties Present**

Jessica Bahry, Portage Path Behavioral Health; Anthony Henderson, IBH Addiction  
Recovery

### **Call to Order**

With a quorum present, Chair Marc Lee Shannon called the meeting to order at 4:07 pm.

### **Review and Approve Minutes from May 12, 2025, Meeting**

**MOTION:** James Merklin

**SECOND:** Henry Johnson

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee  
approve the minutes of the May 12th, 2025 meeting as presented.**

**VOTE:** Verbal Vote - Motion Passed

### **Unfinished Business**

#### **A. 2025 Levy Update**

- Executive Director Wade advised the committee that there are no additional updates on the levy at this time. Most recent updates were given at the June 24th Board of Directors Meeting.

## **New Business**

### **A. Review of Monitoring Report 2.4 - Financial Planning and Budgeting**

- Policy 2.4 Financial Planning and Budgeting
  - The committee did not recommend any changes to this policy.
- Policy 2.4 Financial Planning and Budgeting Monitoring Report (Jul 2024 - Jun 2025)
  - Executive Director Wade reviewed Policy 2.4 Financial Planning and Budgeting Monitoring Report. The most recent Policy 2.5 Financial Condition and Activities monitoring report for the period October 1, 2024 - December 31, 2024, was the final report prepared on a quarterly basis before the implementation of semi-annual reporting. The period January 1, 2025 – June 30, 2025, will be presented in September 2025.
  - All funding decisions over the past year have been presented to the Board by ADM Board staff. These funding decisions have been explained and justified through Linkage to Ends indicated on the Funding Award List presented at regular Board meetings for approval.
  - The Community and Assessment Plan (CAP) and Board's Global Ends are interrelated. The current CAP covers the calendar years 2023 - 2025. A copy of the 2023 Community Assessment & Plan is available on the ADM Board website. The CAP for calendar years 2026 - 2028 is under development now with a target completion date in December 2025.

### **B. Calendar Year 2026 ADM Board Budget Review**

- Associate Director Jennifer Peveich presented the 2026 Budget. Total budgeted revenues are projected to be (\$1,683,155; 4%) lower compared to the 2025 budget.
- Federal and State revenue for the Ohio Department of Mental Health & Addiction Services (OhioMHAS) was projected based on SFY2026 allocations and awards.
  - Federal OhioMHAS decreases of \$992,620, 25% are projected. This change is primarily due to OhioMHAS directly funding providers and ADM Board no longer being the fiscal agent as in prior years. The reduction is not reducing our administrative operational dollars. Some ADM Boards opted out of being the fiscal agent to pass these OhioMHAS funds to providers long ago.

- State OhioMHAS decreases of \$934,101, 15% are projected. \$666,245 of this funding was related to the Summit County Psycho Diagnostic Clinic (SCPD) forensic center that passed through ADM Board as the fiscal agent. We are currently waiting to hear if this funding will be part of the updated Criminal Justice Block Grant funding or if OhioMHAS will choose to direct fund the organization. It also appears that ADM Board will not receive Gambling Addiction funding of \$177,495 in SFY2026.
- Local Revenue is projected to decrease by \$176,925, 47%. This is due to adjusting the increase trend in levy collections to 0.5%, which is lower than 1% projection from previous years and reflects current collection trends.
- Total budgeted expenditures are projected to be \$869,479; 2% lower compared to the 2025 budget. Salaries are budgeted to be higher than 2025 due to an additional pay period in addition to staff annual increases. There are 27 pay periods in 2026. Health insurance premiums are also projected to increase.
- Other Administrative costs for legal representation for Summit County residents facing involuntary commitment while outside Summit County is projected to increase \$6,494 (15%). Administrative contract cost is projected to increase \$20,871 (29%) for streamlining IT functions for staff including full Microsoft 360 implementation.
- Ms. Peveich provided pie charts to the committee that display ADM Board revenues, expenditures, ADM Board office administration costs, and Behavioral Health contract expenditures.
- Ms. Peveich then reviewed Value Base Purchasing expenditures (\$5.5M for 9 providers for the SFY2026 contract). A bar graph was included in the presentation.
- There was dialogue amongst the committee and ADM Board staff.
- In conclusion Ms. Peveich reviewed the Cash Balance Forecast Summary and Assumptions. The projected cash balance is \$17,337,640 (4 months of operating cash).
- Permanent Improvement Fund cash balance is projected to be \$13.3M at the end of 2026. This projection will be updated as the Crisis Wellness Center plan timelines are firmer.
- Since there are several OhioMHAS funding streams that are noted as To Be Determined (TBD) in the published allocations, ADM Board staff will revise the calendar 2026 budget as OhioMHAS communicates funding determinations. Therefore, the final presentation to the Board of Directors on July 22, 2025, may contain updates to reflect the most up to date information, which the committee acknowledged.

### **C. State Fiscal Year 2026 Community Plan Budget (FIS 040) Review**

- Information not available at this time due to delays in guidance from Ohio Mental Health and Addiction Services.

### **Comments from the Public**

None

### **Adjournment**

**MOTION:** Henry Johnson

**SECOND:** James Merklin

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee move to adjourn this meeting of Monday, July 7th, 2025.**

**VOTE:** Verbal Vote - Motion Passed

Next Meeting Scheduled: Monday, September 8th, 2025, at 4:00 pm in the SC ADM Board Trailblazer Conference Room.

The meeting was adjourned at 5:04 pm.