



SC ADM Board of Directors Meeting

Tuesday, September 23, 2025

Child Guidance & Family Solutions

18 N Forge St

Akron, OH 44304



SC ADM Board of Directors Meeting

Tuesday, September 23, 2025

I. Call to Order

II. Introduction of 2025-2026 ADM Board Shadows

III. Approval of minutes from July 22, 2025 Board Meeting

IV. Board Education

A. Child Guidance & Family Solutions Presentation - Cassandra Galloway, Chief Executive Officer

V. Ownership, Linkage & Accountability

A. Chair Report

B. Executive Director Report

C. Chief Clinical Officer Report

VI. Comments from Public and Announcements

VII. Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

VIII. Committee Reports

A. Committee Reports

1. Fiscal Oversight Committee- Marc Lee Shannon, Chair
Last Meeting: Monday, September 8th, 2025

2. Assurance Committee - Margaret Halter, PhD, Chair
Last Meeting: Tuesday, September 16th, 2025

IX. Unfinished Business

X. New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring

2. Policy 1.3 Access and Equity

1. Vote on Compliance

3. Policy 2.5 Financial Conditions & Activities (June 30th, 2025)

1. Vote on Compliance

4. Policy 2.6 - Asset Protection (September 1, 2025)

1. Vote on Compliance

XI. Adjournment

The next meeting of the Summit County ADM Board of Directors will be held on Tuesday, October 28th, 2025, at 5:30pm at CHC Addiction Services.



SC ADM Board of Directors' Meeting Minutes

22/07/2025 | 05:30 PM - 07:05 PM Eastern Time (US & Canada)

SCPH Auditorium

Attendees (9)

Chrissy Myers; Margaret J. Halter; James E. Merklin; Marc Lee Shannon; Crystal Burnett; Utomhin Okoh; Jeannine Marks; Sylvia Trundle; Stephen L Strayer

Board Members Absent

Kimberly Huff, Georgette Constantinou, Jack Diamond, Henry Johnson

ADM Board Staff Present

Aimee Wade, Executive Director; Dr. Doug Smith, Chief Clinical Officer; Jennifer Peveich, Associate Director of Operations; Amy Woodland, Manager of Communications; Dominique Curley, Executive Administrative Assistant

Other Parties Present

Catherine Blankenship, Coleman; Keri Deyling, Coleman; Tracy Yaeger, Portage Path Behavioral Health; Leslie Powlette Stoyer, Community Support Services; Jill Oldham, Greenleaf; Mackey Bonner, Oriana House/Detox, Crystal Furman, Urban Ounce of Prevention

I. Call to Order

With a quorum present, Chair Chrissy Myers called the meeting to order at 5:30pm.

II. Swearing in of Sylvia Trundle and Stephen Strayer by the Honorable Judge Kelly McLaughlin

- Chair Myers began the meeting by inviting Sylvia Trundle and Stephen Strayer to join Honorable Judge Kelly McLaughlin to be sworn in as a member of the Summit County ADM Board of Directors.

III. Approval of minutes from June 24th, 2025, Board Meeting

MOTION: Sgt. Utomhin Okoh

SECOND: Marc Lee Shannon

That the Summit County ADM Board of Directors approve the minutes of the June 24th, 2025, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-01

IV. Board Education

A. Calendar Year 2026 Budget Presentation – Aimee Wade, Executive Director, ADM Board; Jennifer Peveich, Associate Director of Operations, ADM Board

- Executive Director Wade began by reviewing the fund balance, strategies to strengthen Summit County's behavioral health system of care, and planning for the levy cycle.
- Associate Director Jennifer Peveich presented the 2026 Budget. Total budgeted revenues are projected to be \$46,098,589(\$1,018,343; 2%) lower compared to the 2025 budget.
- Federal and State revenue for the Ohio Department of Mental Health & Addiction Services (OhioMHAS) was projected based on SFY2026 allocations and awards.
 - Federal OhioMHAS decreases of \$992,620, 25% are projected. This change is primarily due to OhioMHAS directly funding providers with ADM Board no longer being the fiscal agent as in prior years. The reduction is not reducing our administrative operational dollars. Some ADM Boards opted out of being the fiscal agent to pass these OhioMHAS funds to providers long ago and now OhioMHAS is making this change state wide for all ADAMHS Boards.
 - State OhioMHAS decreases of \$269,289, 4% are projected. It appears that ADM Board will not receive Gambling Addiction funding of \$177,495 in SFY2026 and it does not appear that drug court funding in the amount of \$43,619 will be received.

- Local Revenue is projected to decrease by \$176,925, 47%. This is due to adjusting the increase trend in levy collections to 0.5%, which is lower than 1% projection from previous years and reflects current collection trends.
- Total budgeted expenditures are projected to be \$52,167,604 (\$233,535; 0.45%) lower compared to the 2025 budget.
- Salaries and fringe benefits are budgeted to be \$241,536, 8% higher than 2025 due to an additional pay period, staff annual increases and a projected 5% increase in health insurance premiums. There are 27 pay periods in 2026.
- Other Administrative costs for legal representation for Summit County residents facing involuntary commitment while outside Summit County is projected to increase \$6,494 (15%). Administrative contract cost is projected to increase \$20,871 (29%) for streamlining IT functions for staff including full Microsoft 360 implementation.
- Ms. Peveich provided pie charts to the BoD that display ADM Board revenues, expenditures, ADM Board office administration costs, and Behavioral Health contract expenditures.
- Ms. Peveich then reviewed Value Base Purchasing expenditures (\$5.5M for 9 providers for the SFY2026 contract). A bar graph was included in the presentation.
- The Cash Balance Forecast Summary and Assumptions were presented. The projected cash balance at the end of calendar 2026 is \$17,337,640 (4 months of operating cash). This level of cash complies with the ADM Board's 2.5 Financial Condition and Activities Policy for the minimum amount of cash on hand.
- There was dialogue amongst the BoD and ADM Board staff.
- In conclusion Associate Director Peveich mentioned the Permanent Improvement Fund cash balance is projected to be \$13.3M at the end of 2026. This projection will be updated as the Crisis Wellness Center plan timelines are firmer.

MOTION: James Merklin

SECOND: Sgt. Utomhin Okoh

That the Summit County ADM Board of Directors approve the CY2026 ADM Board Budget.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-02

V. Ownership, Linkage & Accountability

A. Chair Report - Chrissy Myers, Board Chair

- Chair Myers informed the Board of Directors to mark their calendars for the next Govern for Impact Conference that will be held June 11 -13, 2026, if they are interested in attending. Additional information will follow after the first of the year.
- Chair Myers appointed Stephen Strayer to Fiscal Oversight Committee and Executive Compensation Committee. Sylvia Trundle was appointed to ad hoc Levy Committee and Assurance Committee. Sgt Utomhin Okoh was removed from Assurance Committee and appointed to Governance Committee.
- The Annual Board of Directors Training will be held on August 12, 2025, at Peg's Foundation from 9:00am- 3:30pm. All calendars should be updated, and the agenda will be attached soon.
- The next Levy Support Committee meeting will be held on August 13, 2025, in the Summit County Public Health Auditorium at 8:00am. Chair Myers encouraged those who can attend to attend to gain greater understanding of the committees and broader opportunities for engagement, especially our ad hoc Levy Committee members.
- Everyone should have an invitation on their calendar for a hybrid session with Dr. Michael Gillette on August 25, 2025, from 12:00-1:30pm. Please make sure staff are aware if you plan to attend in person as Chair Myers has approved for lunch to be provided.
- In conclusion Chair Myers reminded the Board to complete their meeting evaluation surveys. A QR code is provided on the annotated agenda.

B. Executive Director Report - Aimee Wade, Executive Director

- Executive Director Wade began by providing additional updates on the impact of the federal and state budgets.
- She acknowledged the hearing on Monday, July 21, 2025 during which the House of Representatives voted to overturn the Governor's veto allowing for replacements levies for political subdivisions. As mentioned in Executive Director Wade's email to the BoD on July 10, emails were sent to all of our Representatives opposing the overrides. The only responses received is included in your meeting packet.
- Director Wade also provided an update on Sb138, which the Governor signed into last July 1st. Some may recall, in May of 2023, Executive Director Wade testified in front of the Ohio Senate Community Revitalization Committee regarding then SB 105

that was sponsored by Senators Terry Johnson and Vernon Sykes. Our state association worked with senators to include much needed changes to Ohio Revised Code (ORC) 340 that included contracting requirements for behavioral health services and access to data to assist in local planning. There was proponent and opponent testimony during this session, and the senators requested that our state association and the provider state association work on resolving the areas of disagreement and present something mutually supported. This work occurred over the next year, resulting in agreed upon language included in SB 138. A link was provided to the Full text of the signed legislation in your meeting materials. Staff will be working with legal counsel for guidance on best practices in transitioning existing and future contracts when this law goes into effect in January 2026.

- As cited in Executive Director Wade's Policy 2.4 Monitoring Report, activities have started in preparation for our required 2026-2028 state Community and Assessment Plan (CAP) submission in January 2026. The ADM Board is collaborating with Summit County Public Health (SCPH) to gather data. Information was included in the meeting packet, including a flyer with a QR Code to complete the Adult Wellbeing Survey which will help inform the work of the ADM Board, SCPH and other community partners. The BoD was encouraged to complete and share the survey.
- In conclusion Executive Director Wade advised the BoD that levy polling is currently underway by the Center for Marketing and Opinion Research (CMOR). Results should be available by the end of July, which will help formulation levy communications and strategies. The current focus is voter registration and encouraging registered voters to get out to vote as voter turnout is expected to be low in this off election year. We will also begin sending out endorsement forms and scheduling presentations to educate on the agency, work, and importance of passage of the levy. The endorsement forms will also include the opportunity to request levy signs when they become available. All of this information will be available electronically once the levy website is launched in August. As information is shared with the community, it will also be shared with the BoD.

C. Chief Clinical Officer Report - Dr. Doug Smith, Chief Clinical Officer

- Dr. Smith began by commending the Summit County Outreach Team (SCOUT) for their response to a call earlier in the month which resulted in lifesaving actions by the members.
- He also updated that the team has now expanded operations to Saturday.

- Dr Smith informed the Board of Director's that Cannabis use remains significantly associated with suicidal ideation and suicide attempts among both adolescents 1.85x and adults 2x, even after adjusting for depression.
- In conclusion Dr. Smith advised the BoD that the NAMI Walks Summit County will be held on September 13th at the University of Akron. A QR code was provided to the BoD, ADM Board Staff, and guests to sing up for the ADaMs Family team.

VI. Comments from Public and Announcements

Keri Deyling, Chief Officer of Summit County, Coleman Health Services;

- Officially announced her replacement Catherine Blankenship and gave a warm thank you to ADM Board staff.

Tracy Yeager, Ph.D., President/CEO, Portage Path Behavioral Health;

- Announced that Portage Path Behavioral Health's third annual Links to Mental Health Golf Outing is on August 15th and their 9th annual KJ's 5k is Saturday October 4th.

Amy Woodland, Manager of Communications, SC ADM Board;

- Announced that this year's Annual Trailblazer Dinner will be held on October 9th at the John S Knight Center.
- Ms. Woodland received notice yesterday that we will receive the Center for Marketing and Opinion Research (CMOR) top data report this week. We will not get our issue number until labor day weekend. Our approach is mental health is on the ballot are you registered to vote.
- Ms. Woodland was commended for her work to enhance the visibility of the agency in the community.
- In Conclusion Ms. Woodland announced that Pride is August 23rd.

VII. Consent Agenda

A. ADM Funding Awards Report

B. New Contracts & Authorization to Sign

MOTION: Margaret Halter, PhD

SECOND: Marc Lee Shannon

That the Summit County ADM Board of Directors approve the funding awards for July 2025 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board Authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-03

VIII. Unfinished Business

None

IX. Committee Reports

A. Fiscal Oversight Committee - Marc Lee Shannon, Chair

- The Fiscal Oversight Committee met on Monday, July 7th. There was no Levy update since the full board met at the end of June. The committee reviewed Policy 2.4 Financial Planning and Budgeting., noting that the most recent Policy 2.5 Financial Condition and Activities monitoring report for the period October 1, 2024 - December 31, 2024, was the final report prepared on a quarterly basis before the implementation of semi-annual reporting. Associate Director Jennifer Peveich also provided a preliminary presentation of the 2026 Budget.

B. Governance Committee - Margaret Halter, PhD, Chair

- The Governance Committee met on Tuesday, July 8th. Chair Halter reviewed the ADM Board Member Term Limits and acknowledged one County vacancy that per statute requires a clinician with experience with addiction services.
- As of the date of the meeting, there were seven BoD Shadow applicants.
- The Committee spent time reviewing and discussing draft language updating Policy 3.4 to add a hybrid option for ADM Board BoD meetings. The Committee concluded that they only wanted to move forward with the hybrid option for Committee meetings initially. The Committee will continue to explore hybrid options for full BoD meetings at a later date.

MOTION: ADM Board of Directors' Governance Committee

That the SC ADM Board of Directors' Governance Committee recommend the revised Policy 3.4 Board Work Plan and Agenda Preparation to the full ADM Board of Directors for approval to accommodate for hybrid meeting options for Committee meetings only starting September 2025.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-04

- Executive Director Wade provided the committee with draft agendas for the annual board education and in-service training. Director Cornyn from the Ohio Department of Mental Health & Addiction Services attendance is confirmed for this event.
- Policies 3.2 Board Job Description and 4.3 Delegation to the Executive Director were reviewed. No changes were recommended.
- At the request of the BoD Chair, the committee considered purchase of a governance training platform, which provides self-guided governance training opportunities. The committee agreed to recommend the purchase of the web-based platform at a cost of \$1500 for unlimited access for a 1-year trial.

MOTION: ADM Board of Directors' Governance Committee

That the SC ADM Board of Directors' Governance Committee recommend that the full BoD approve the purchase for 1-year access to the web-based governance training platform offered by Governance Coach at a cost of \$1500.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-05

X. New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring
2. Policy 2.4 Financial Planning and Budgeting
 - a. Vote on Compliance

MOTION: Marc Lee Shannon

SECOND: James Merklin

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.4 Financial Planning and Budgeting.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-06

XI. Adjournment

MOTION: James Merklin

SECOND: Margaret Halter, PhD

That the Summit County ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, July 22nd, 2025.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 7-25-07

Next Meeting Scheduled: Tuesday, September 23rd, 2025, at 5:30pm at Child Guidance & Family Solutions.

The meeting ended at 7:05pm.