



SC ADM Board of Directors Meeting

Tuesday, October 28, 2025, at 5:30pm

CHC Addiction Services

745 E. Market St

Akron, OH 44305



SC ADM Board of Directors Meeting

Tuesday, October 28, 2025, at 5:30pm

I. Call to Order

II. Approval of minutes from September 23, 2025 Board Meeting

III. Board Education

- A. CHC Addiction Services Presentation - Keith Hochadel, Chief Executive Officer

IV. Ownership, Linkage & Accountability

- A. Chair Report
- B. Executive Director Report
- C. Chief Clinical Officer Report

V. Comments from Public and Announcements

VI. Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

VII. Committee Reports

- A. Committee Reports
 - 1. Assurance Committee - Margaret Halter, Ph.D., Chair
Last Meeting: Wednesday, October 1, 2025
 - 2. Governance Committee - Margaret Halter, Ph.D., Chair
Last Meeting: Tuesday, October 14, 2025

VIII. Unfinished Business

IX. New Business

- A. Resolution in Support of Community of Christ's Application (ARC Recovery Services) for the Ohio Department of Behavioral Health Capital Funding
- B. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring
 2. Policy 1.5 System Capacity
 - a. Vote on Compliance
 3. Policy 2.8 Emergency Management Succession
 - a. Vote on Compliance
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X. Executive Session

To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code.

XI. Adjournment

The next meeting of the Summit County ADM Board of Directors will be held on Tuesday, December 9, 2025, at 5:30pm in the SC Public Health Auditorium.



Minutes for SC ADM Board of Directors Meeting

09/23/2025 | 05:30 PM - 06:31 PM -05:00 Eastern Time (US & Canada)

Child Guidance & Family Solutions

Attendees (14)

Chrissy Myers; Crystal Burnett; Georgette Constantinou; Margaret J. Halter; Kimberly Huff; Henry Johnson; James E. Merklin; Marc Lee Shannon; Monica Andress (Shadow); Nyema Bedell (Shadow); Dietra Goggins (Shadow); Talia Powell (Shadow); Stephen L Strayer; Sylvia Trundle

Board Members Absent

Utomhin Okoh; Jeannine Marks; Jack Diamond

ADM Board Staff Present

Aimee Wade, Executive Director; Dr. Doug Smith, Chief Clinical Officer; Jennifer Peveich, Associate Director of Operations; Kimberly Patton, Associate Director of Clinical Services; Amy Woodland, Manager of Communications; Beth Gracey, Children's Program Coordinator; Dominique Curley, Executive Administrative Assistant

Other Parties Present

Tammy Jenson, Oriana House; Tracy Yaeger, PhD, Portage Path Behavioral Health; Catherine Blankenship, Coleman; Jess Rist, IBH Addiction Recovery; Leslie Powlette Stoyer, Community Support Services; Bianca Griffin, Urban Ounce of Prevention; Dan Torma, International Institute of Akron

Call to Order

With a quorum present, Chair Chrissy Myers called the meeting to order at 5:30pm.

Introduction of 2025-2026 ADM Board Shadows

- Board Chair Chrissy Myers introduced Monica Andress, Nyema Bedell, Dietra Goggins, and Talia Powell as members of the 2025-2026 ADM Board of Director Shadow Program.

Approval of minutes from July 22, 2025 Board Meeting

MOTION: Sylvia Trundle

SECOND: Kimberly Huff

That the Summit County ADM Board of Directors approve the minutes of the July 22nd, 2025, meeting of the Board of Directors as presented.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 9-25-01

Board Education

Cassandra Galloway, President & CEO, Child Guidance & Family Solutions

- Ms. Galloway empathized that Child Guidance & Family Solutions mission is through strategic partnerships, long-lasting programs that improve communities, and advocacy for the health of children, adults, and families, Child Guidance & Family Solutions aims to deliver creative and efficient mental health treatments as well as integrated care of mind and body.

Shannon Brown, Early Childhood Initiatives Manager; Gina Canzonetta, Early Childhood Mental Health (ECMH) Consultant

- BRIC is a consultation program for schools that implements Conscious Discipline, an evidence-based, trauma-informed approach aimed at improving social/emotional learning, self-regulation, discipline, and classroom management. The program involves collaboration between BRIC consultants, educators, and school professionals to prepare children for academic success and lifelong learning.
- BRIC prepares children for school success by equipping them with essential skills including following instructions, staying on task, effective communication, developing positive relationships, and fostering self-esteem.
- Child Guidance & Family Solutions has trained Early Childhood Mental Health Consultants that are available for support in the classroom. They provide assistance with screening and assessment, modeling and coaching on effective behaviors, resiliency, and school readiness for all children, linking families to community resources, classroom support for teachers, professional development training for teachers, and promoting wellness and retention for school staff.

Ownership, Linkage & Accountability

A. Chair Report - Chrissy Myers, Board Chair

- Chair Myers acknowledge the presence of the new 2025-26 Board Shadows, gave each an opportunity for personal introduction and appointed to the following committees: Monica Andress to Governance Committee and Executive Compensation Committee; Nyema Bedell appointed to Assurance Committee; Dietra Goggins appointed to ad Hoc Levy Committee and Fiscal Oversight Committee; and Talia Powell appointed to Assurance Committee.
- In July, we approved purchase of a 1-year subscription for a web-based governance training platform called Governance Coach: REALBoard Self-Directed Learning that we learned about at the annual conference. In the next few weeks board members will be receiving an invitation from Governance Coach with your personalized information to access the platform. These modules are an easy, interactive learning tool which can be done in real time. There are nine modules and each one can be completed within 15 – 45 minutes. The modules can serve as a refresher or introduction to our governance principles. Prior to renewal next year, we will gather feedback on the resource's value add.
- Chair Myers mentioned that Amy Woodland will provide update during public comment. However, board members are reminded to take signs, use the levy toolkit sent out for talking points and FAQs, and engage their family, friends, and networks for broader education, promotion, and especially, prime signage placement. Please share any connections you may have on Tallmadge Ave.
- As all county governments are contingency planning for what financial strains may come, we remain committed to on-going dialogue to ensure effective, objective and transparent communication during challenging conversations. To this end the County Executive's Office to assist in its exploration of communication strategies to assist in this dialogue from county leadership, political sub-divisions, such as the ADM Board and those that fall under our purview. With this being said, as board members, you may be contacted and while I know you are busy and we are in the midst of a busy levy cycle, we encourage your engagement.
- In conclusion Chair Myers reminded the Board to complete their meeting evaluation surveys. A QR code is provided on the annotated agenda.

B. Executive Director Report – Aimee Wade, Executive Director

- Executive Director Wade began by giving congratulatory accolades to Beth Gracey for 15 Years of service with the ADM Board.

- Executive Director Wade then gave congratulatory accolades to Dr. Doug Smith for receiving the Public Health Practice Excellence Award from the Consortium of Eastern Ohio Master of Public Health on August 10, 2025.
- In your meeting book you will find communication regarding upgrades to our board management platform, Board Effect, and integration with the Diligent One Platform, effective Saturday, September 27, 2025. This will result in a new log-in process and an updated home page. There will be 2 steps you all will need to take to prepare for this change. Please review the attached communication for more information, and make sure to complete these steps by the end of the week. A reminder will be sent to everyone on Friday, September 26, 2025.
- The state budget bill (HB 96) incorporated key cyber mandates for local government entities, such as ADAMH Boards, including:
 - Implement a cybersecurity program.
 - Obtain approval from their legislative body for ransomware payments.
 - Report all cyber incidents within specific timeframes to the Department of Public Safety and the Auditor of State.

Reporting requirements will begin on September 30, 2025, with full implementation expected by January 1, 2026. The IT team has effective cyber security safeguards in place, ensuring compliance readiness before the deadline. Operations staff have undergone statewide training and received legal guidance for timely compliance. Additionally, the Board of Directors' current policies address reporting and approval requirements that would cover such an incident.

- Last year, we secured a Behavioral Health Disaster Preparedness grant from Ohio Mental Health and Addiction Services (OMHAS) to enhance behavioral health planning during crises. ADM Board staff are involved in the county's emergency management and co-chair the Behavioral Health Committee. In response to ongoing community crises, we've engaged consultants from TBD Solutions for training and planning with various county partners. We are now reviewing the consultants' recommendations and have applied for an additional OMHAS grant to support implementing these suggestions.
- During the Govern for Impact conference in June, attendees were introduced to the PGP Program, which focuses on a comprehensive understanding and best practices in governance by synthesizing various governance theories and practices. After receiving support from Chair Myers, I enrolled in this 8-month virtual program, which culminates in a certificate of accredited governance knowledge by May 2026.

C. Chief Clinical Officer Report – Dr. Doug Smith, Chief Clinical Officer

- Dr. Smith began his report announcing that the Youth Crisis Intervention Team Training was August 13th, 2025.
- He also announced that the 12th Annual Integrated Healthcare Conference will be held on November 8th, 2025.
- In conclusion Dr. Doug acknowledged Board Member Utomhin Okoh and his promotion to Lieutenant.

Comments from Public and Announcements

Amy Woodland, Manager of Communications, SC ADM Board

- Ms. Woodland began by thanking everyone that came out to support the Levy Kick Off that was held at The Rialto Theatre in Kenmore on Monday and announced that there were over 80 individuals in attendance.
- We are pleased to be Issue #1 on the ballot.
- Ms. Woodland went on to thank Mayor Shammass Malek, Councilwoman Tina Boyles, Director of Public Safety, Lori Pesci, and Rachel Brown all speakers at the Levy Kick Off.
- In conclusion, she provided a reminder of this year's Annual Trailblazer Dinner to be held on October 9th at the John S Knight Center.

Consent Agenda

- A. ADM Funding Awards Report
- B. New Contracts & Authorization to Sign

MOTION: James Merklin

SECOND: Henry Johnson

That the Summit County ADM Board of Directors approve the funding awards for September 2025 and having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D) the Board Authorizes the Executive Director to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with the requirements contained within ORC 340.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 9-25-02

Unfinished Business

None

Committee Reports

A. Fiscal Oversight Committee - Marc Lee Shannon, Chair

- The Fiscal Oversight Committee met on Monday, September 8th, 2025. The committee reviewed the monitoring report for Policy 2.5 Financial Conditions and Activities. The committee did not recommend any changes to this policy.
- Associate Director of Operations Jen Peveich reviewed Policy 2.5 - Financial Conditions and Activities Monitoring Report. The most recent Policy 2.5 Financial Condition and Activities monitoring report for the period January 1, 2025 – June 30, 2025, this is the first semi-annual report since the revision of the 2.5 policy in December 2024.
- As part of the review, Ms. Peveich reported provision #5 as non compliant. Of 1,487 invoices received during the period, two invoices which were received with appropriate supporting documentation were not processed for payment within 30 days after the invoice was received. The two invoices totaled \$22,092.80, 0.09% of total payments for the six months. The policy and the importance of making timely payments to our vendors was discussed with the staff person responsible for these errors. Accountability was acknowledged and we do not expect this error to occur again.
- There was discussion amongst the Fiscal Oversight Committee and ADM Board Staff on if the policy is too restrictive. No changes were recommended at the time.
- Associate Director Jen Peveich also reviewed Policy 2.6 Asset Protection. Ms. Peveich discussed the Executive Directors interpretation of provision #1. An insurance policy is maintained that includes liability coverage for errors and omissions, directors' and officers' liability, and "umbrella coverage" for no less \$3,000,000, including employment practices liability with an aggregate limit of \$2,000,000. The policy includes coverage for the commercial properties owned by the ADM Board (up to a \$7,260,106 replacement cost for buildings). This policy also includes business personal property (\$840,838) as well as business income and extra expense (\$690,000) coverages.
- An insurance policy is maintained for CyberRisk associated with computer technology/information systems for no less than \$2,000,000 of coverage.
- The 2025-2026 policy is about to begin and the recommendations for the coverage will be forthcoming to the full BoD in September. The broker is reviewing coverage

limits with best practices. Insurance will need to be reviewed prior to opening the Dr. Fred Frese Center to ensure appropriate coverage levels are in place.

- Ms. Peveich highlighted the following two items in the Executive Directors report for provision #5
 - There was dialogue amongst the committee and ADM Board staff. It was suggested that for future Annual Dinner an event budget for revenue and expenses be available for the Committee.
- Information for the SFY2026 OhioMHAS Budget was not available as the process is still under review at OhioMHAS. Ms. Peveich reported that she has volunteered to participate as an ADAMHS representative for joint discussion on the process and has not received confirmation on next steps.

B. Assurance Committee - Margaret Halter, PhD, Chair

- The Assurance Committee Meeting is rescheduled for October 1st, 2025.

New Business

A. Executive Limitations & Board Self-Monitoring

1. Executive Director Response to Monitoring
2. Policy 1.3 Access and Equity
 - a. Vote on Compliance

MOTION: Crystal Burnett

SECOND: Marc Lee Shannon

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 1.3 Access and Equity.

VOTE: Verbal Vote - Motion

RESOLUTION: 9-25-03

3. Policy 2.5 Financial Conditions & Activities (June 30th, 2025)
 - a. Vote on Compliance

MOTION: James Merklin

SECOND: Margaret Halter, PhD

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.5 Financial Conditions & Activities.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 9-25-04

4. Policy 2.6 Asset Protection (September 1, 2025)

a. Vote on Compliance

MOTION: Kimberly Huff

SECOND: James Merklin

That the Summit County ADM Board of Directors find the Executive Director in compliance with Policy 2.6 Asset Protection.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 9-25-05

Adjournment

MOTION: Margaret Halter, PhD

SECOND: Henry Johnson

That the Summit County ADM Board of Directors move to adjourn this Regularly Scheduled Meeting of Tuesday, September 23rd, 2025.

VOTE: Verbal Vote - Motion Passed

RESOLUTION: 9-25-06

Next Meeting Scheduled: Tuesday, October 28th, 2025, at 5:30pm at CHC Addiction Services.

The meeting ended at 6:31pm.