



# SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, May 11, 2026, at 4:00pm

SC ADM Board Trailblazer Conference Room

1867 W Market Street, Suite B2

Akron, OH, 44313

[www.admboard.org](http://www.admboard.org)



## SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, May 11, 2026, at 4:00pm

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I. Call to Order

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II. Review and Approve Minutes from February 9, 2026, Meeting

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III. Unfinished Business

A. None

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IV. New Business

A. 2024 Compliance Review Results Summary - ADM Providers

B. Review of Calendar 2026 Budget Adjustments

C. Review of Standard Operating Procedure Updates

D. Workforce Initiative – Wage Study Presentation

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V. Comments from the Public

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VI. Adjournment

Next Meeting: July 6, 2026, at 4:00pm in the SC ADM Board Trailblazer Conference Room.



## **Minutes for SC ADM Board of Directors Fiscal Oversight Committee Meeting**

02/09/2026 | 04:02 PM - 04:47 PM - 05:00 Eastern Time (US & Canada)

SC ADM Board Trailblazer Conference Room

### **Attendees (3)**

Marc Lee Shannon; Jack Diamond; James E. Merklin

### **Committee Members Absent**

Henry Johnson Jr; Stephen Strayer; Dietra Goggins (Shadow)

### **ADM Board Staff Members Present**

Aimee Wade, Executive Director; Jennifer Peveich, Associate Director of Operations;  
Dominque Curley, Executive Administrative Assistant

### **Other Parties Present**

Chrissy Myers, Ex Officio; Michelle Marshall, CHC Addiction Services; Jessica Bahry,  
Portage Path Behavioral Health; Brian Mastrurzo, Child Guidance & Family Solutions;  
Anthony Henderson, IBH Addiction Recovery

### **Call to Order**

With a quorum present, Chair Marc Lee Shannon called the meeting to order at 4:02pm.

### **Review and Approve Minutes from September 8, 2025, Meeting**

**MOTION:** James Merklin

**SECOND:** Jack Diamond

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee approve the minutes of the September 8th, 2025, meeting as presented.**

**VOTE:** Verbal Vote - Motion Passed

### **New Business**

**A. Review of Monitoring Report 2.5 - Financial Conditions and Activities (December 31st, 2025)**

- Director Wade provided a summary of the monitoring report interpretation and supporting data.
- The committee and ADM Board staff engaged in discussion on developing a system-wide contingency plan and establishing universal language to support best practices, particularly in response to situations such as the SAMHSA Grant Termination Notices. This discussion aligned with Dr. Gillette's presentation on ethical budgeting and emphasized the importance of proactive planning to ensure ethical decision-making during times of financial uncertainty or resource scarcity. While it is hoped such circumstances will not occur, this effort reflects the system's commitment to responsible stewardship of public funds and continuous improvement, even in challenging conditions.
- An update was provided on the Behavioral Health Wellness Center project. An RFQ has been released for a Construction Manager at Risk for the project. The property encompasses approximately 10 acres and offers potential for future build-out and additional opportunities. While the community room was previously removed from the project scope due to cost inflation over the past 4 years of planning, efforts are currently underway to reintegrate it into the plans.
- There was also discussion regarding the resolution approving the Fred Frese Residential Stepdown Facility and the Behavioral Health Wellness Center in 2024.
- Associate Director of Operations Jen Peveich reviewed Policy 2.5 - Financial Conditions and Activities Monitoring Report supporting evidence for the period ended December 31, 2025.
- Total revenue of \$47,337,884 was within  $\pm 10\%$  of the approved budget and finished \$220,952 (0%) variance. Property tax receipts were within  $\pm 10\%$  of budget by category and came in \$249,473 (1%) above budget. On February 3, 2025, notice was received that estimated net levy collections for collection year 2025 was projected to total \$36,812,802, which would have been \$420,491 more than originally budgeted.
- Intergovernmental receipts were also within  $\pm 10\%$  of budget by category and were \$255,997 (2%) above budget.
- Total expenses of \$50,440,896 were within  $\pm 10\%$  of the approved budget and ended \$1,960,243 (4%) below budget. Administration expenses were within  $\pm 10\%$  of budget by category and totaled \$241,679 (6%) below budget; additional details are provided in the attached General Administrative Expense Summary. There was one vacant

position as of December 31, 2025. Expenses for Provider Non-Medicaid Behavioral Health Services were within  $\pm 10\%$  of budget by category and were \$838,053 (2%) below budget. Provider budgets have been more closely aligned with agency billings, and during this budget year some providers utilized their contract funding and others did not; additional details are provided in the attached Provider BH Services Expense Summary. Other Contracts and Allocations expenses were within  $\pm 10\%$  of budget by category and were \$880,510 (6%) below budget.

- There was discussion amongst the Committee and ADM Board Staff regarding the voter-led property tax ballot initiative and implications for public services, including behavioral health and efforts to educate constituents.
- Policy 2.5 – Financial Conditions and Activities Monitoring Report will be distributed in the morning to support the Fiscal Oversight Committee’s consideration of the requested update to the previously provided information.

#### B. Review of Policy 2.4 Financial Planning and Budgeting

**MOTION:** Jack Diamond

**SECOND:** James Merklin

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee recommend to the full board that Policy 2.4.3 be updated to reflect updated cash on hand language in Policy 2.5, of not falling below 33%.**

**VOTE:** Verbal Vote - Motion Passed

#### Comments from the Public

None

#### Adjournment

**MOTION:** James Merklin

**SECOND:** Jack Diamond

**That the Summit County ADM Board of Directors' Fiscal Oversight Committee move to adjourn this meeting of Monday, February 9th, 2026.**

**VOTE:** Verbal Vote - Motion Passed

Next Meeting Scheduled: Monday, May 11th, 2026, at 4:00 pm in the SC ADM Board Trailblazer Conference Room.

Meeting was adjourned at 4:47pm.

DRAFT