



SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, July 6, 2026, at 4:00pm

SC ADM Board Trailblazer Conference Room

1867 W. Market Street, Suite B2

Akron, OH, 44313



SC ADM Board of Directors Fiscal Oversight Committee Meeting

Monday, July 6, 2026, at 4:00pm

I. Call to Order

II. Review and Approve Minutes from May 11, 2026, Meeting

III. Unfinished Business

A. Update on Funding Application and Budgeting Ethics Process

IV. New Business

A. Review of Monitoring Report 2.4 - Financial Planning and Budgeting

a. Policy 2.4 Financial Planning and Budgeting

b. Policy 2.4 Financial Planning and Budgeting Monitoring Report (Jul 2025 - Jun 2026)

B. Calendar Year 2027 ADM Board Budget Review

V. Comments from the Public

VI. Adjournment

Next Meeting: September 8, 2026, at 4:00pm in the SC ADM Board Trailblazer Conference Room.



Minutes for SC ADM Board of Directors Fiscal Oversight Committee Meeting

05/11/2026 | 04:02 PM - 05:06 PM - 05:00 Eastern Time (US & Canada)

SC ADM Board Trailblazer Conference Room

Attendees (4)

Marc Lee Shannon; Henry Johnson; James E. Merklin; Stephen L. Strayer

Committee Members Absent

Jack Diamond

ADM Board Staff Members Present

Aimee Wade, Executive Director; Jennifer Peveich, Associate Director of Operations; Kimberly Patton, Associate Director of Clinical Services; Jeannie Cool, Manager of Evidence-Based Practices & Outcomes; Dominique Curley, Executive Administrative Assistant

Other Parties Present

Anthony Henderson, IBH Addiction Recovery; Matt Blewitt, Portage Path Behavioral Health; Brian Mastrurzo, Child Guidance & Family Solutions; Michelle Marshall, CHC Addiction Services; Valerie Kreider, Community

Call to Order

With a quorum present, Chair Marc Lee Shannon called the meeting to order at 4:02pm.

Review and Approve Minutes from February 9, 2026, Meeting

MOTION: James Merklin

SECOND: Henry Johnson

That the Summit County ADM Board of Directors' Fiscal Oversight Committee approve the minutes of the February 9th, 2026, meeting as presented.

VOTE: Verbal Vote - Motion Passed

Unfinished Business

A. None

New Business

A. 2024 Compliance Review Results Summary - ADM Providers

- Associate Director Patton reviewed summary data from clinical and financial reviews conducted across multiple providers in Prevention, Treatment, and Recovery Housing services, covering review periods in 2024 and 2025.
- Kimberly Patton provided information to the committee regarding agencies that received paybacks or corrective action plans. Some agencies with paybacks were not required to complete a corrective action plan due to factors such as a first-time finding, with issues instead documented in agency notes for monitoring purposes.
- Common clinical findings included missing or incomplete documentation, lack of consent to treat, services not meeting reimbursable requirements, ineligible treatment plans, and insufficient evidence that services were rendered.
- Financial review findings primarily involved missing income and insurance verification, incomplete sliding fee documentation, residency verification issues, incorrect fee scale placement, and billing correction requirements in GOSH.
- Ms. Patton discussed agency appeals, supplemental documentation, and completed reversals or repayment actions to address identified findings and compliance concerns.
- Executive Director Wade further explained that the annual review process of contracted behavioral health services is a requirement under ORC 340.

B. Review of Calendar 2026 Budget Adjustments

- Associate Director of Operations Jennifer Peveich presented proposed 2026 expense budget adjustments reflecting reallocations within existing appropriations while maintaining the overall revised budget total with no net financial impact.
- Professional Services appropriations were increased to address higher-than-anticipated legal service expenses related to out-of-county commitment hearings for Summit County residents.
- Jennifer Peveich reviewed an increase to Insurance appropriations to support continued property coverage for the Dr. Fred Frese Residential Center and BH Wellness Center land through the end of 2026.
- Contract Services appropriations were reduced to offset the proposed increases in other expense categories and maintain overall budget neutrality.

- Jennifer Peveich confirmed that the proposed adjustments remain within allowable cost pool thresholds and may be approved through Summit County Executive Order without requiring County Council action.

Expense Budget Category	2026 approved original budget	Adjustment	Accumulated Adjustment	2026 revised budget	% of change	
Professional Services	\$49,874	\$10,500	\$10,500	\$60,374	21.05%	*
Insurance	\$80,800	\$5,000	\$5,000	\$85,800	6.19%	*
Contract Services	\$48,243,879	(\$15,500)	(\$15,500)	\$48,228,379	-0.03%	*
Totals	\$48,374,553	\$0	\$0	\$48,374,553		

***The proposed % of change for the accumulated adjustment is less than a 30% adjustment of the total appropriation in the respective cost pool. This change can be made by Summit County Executive Order and does not require County Council action.**

C. Review of Standard Operating Procedure Updates

- Jennifer Peveich reviewed updates to Standard Operating Procedure F2: Purchasing based on a review of recent County changes and state auditor reports, noting that existing travel provisions were already comprehensive and that the primary revisions focused on adding and updating to strengthen and clarify purchasing controls, specifically around hospitality purchases, sponsorships and other purchasing restrictions.

D. Workforce Initiative – Wage Study Presentation

- Jeanine Cool, Manager of Evidence-Based Practices & Outcomes presented the Wage Study Results and Action Plan, emphasizing workforce sustainability, system capacity, and ADM's role in supporting behavioral health service delivery through collaboration, workforce development, and improved care coordination.
- The 3-Year Workforce Plan, developed through a collaborative process in 2024, identified key initiatives including the wage study, HR consulting support, workforce

marketing, technology exploration, onboarding and supervision enhancements, pipeline development, and expanded professional development efforts. Our investment in the Workforce Development Plan was noted as significant and ongoing.

- Jeanine Cool summarized wage study deliverables, including standardized job descriptions, salary structures, market analysis, compensation recommendations, and a system-wide report to the ADM Board based on participation from 26 organizations and analysis of more than 800 job descriptions. Fahrenheit Advisors served as the consultant for the wage study.
- Wage study findings showed most positions remain generally aligned with market benchmarks, with Peer Support, Admissions, Nursing, and several entry-level clinical and support roles at or near market rates, while more advanced clinical and supervisory positions trend further below market.
- Jeanine Cool reviewed key workforce challenges identified across providers, including recruitment and retention pressures, outdated compensation structures, compliance and governance concerns, limited performance management systems, HR infrastructure gaps, and broader funding constraints impacting workforce sustainability.
- There was discussion and dialogue among the committee regarding the findings and presentation of data.
- Committee members also inquired about the number of agencies with 20 or fewer employees, noting that smaller agencies may require additional resources due to having fewer internal supports compared to larger organizations.
- The ADM Board's response plan for the wage study included completed initiatives such as the wage study and compensation analysis, along with future efforts focused on HR consultancy support, workforce innovation, career pipeline development, expanded professional development opportunities, and workforce marketing initiatives.

Comments from the Public

Michelle Marshall, CHC Addiction Services

- Provided comments regarding the wage study and compliance review summary, describing barriers for same day services.

James Merklin, SC ADM Board of Directors Member

- Gave congratulatory accolades to Marc Lee Shannon for serving as Fiscal Oversight Committee Chair for two years.

Adjournment

MOTION: Henry Johnson

SECOND: Stephen Strayer

That the Summit County ADM Board of Directors' Fiscal Oversight Committee move to adjourn this meeting of Monday, May 11th, 2026.

VOTE: Verbal Vote - Motion Passed

Next Meeting scheduled: Monday, July 6th, 2026, at 4:00 pm in the SC ADM Board Trailblazer Conference Room.

The meeting was adjourned at 5:06pm.