



SC ADM Board of Directors' Governance Committee Meeting

Tuesday, July 7, 2026, at 4:00pm

SC ADM Board - Trailblazer Conference Room

1867 W Market Street, Suite B2

Akron, Ohio 44313

www.admboard.org



SC ADM Board of Directors Governance Committee Meeting

Tuesday, July 7, 2026, at 4:00pm

I. Call to Order

II. Review and Approve Minutes from May 14, 2026, Meeting

III. Unfinished Business

- A. Review of Board Member Term Limits
- B. Recruitment Updates
- C. Board Attendance and Engagement
- D. 2026 Govern for Impact Conference Overview & Future Training
- E. 2026 Board Education & Annual In-Service Training
- F. Update on Governance Platform Utilization and Renewal Options
- G. Policy 3.8 Board Committee Principles - Governance Investment Thresholds

IV. New Business

- A. Update Property Tax Ballot Initiative and Local Activity
- B. Review of 2026-2027 Conflict of Interest Submissions
- C. Review of Policy 3.2 – Board Job Description
- D. Review of Policy 4.3 – Delegation to the Executive Director
- E. Review of Committee Policy Review Schedule

V. Comments from the Public

VI. Adjournment

Next Meeting Scheduled: October 13, 2026, at 4:00pm in the SC ADM Board Trailblazer Conference Room.



Minutes for SC ADM Board of Directors Governance Committee Meeting

05/14/2026 | 04:00 PM - 04:10 PM - 05:00 Eastern Time (US & Canada)

SC ADM Board Trailblazer Conference Room

Attendees (6)

Dr. Margaret J. Halter; Monica Andress (Shadow); Crystal Burnett; Henry Johnson; Utomhin Okoh; Marc Lee Shannon

Committee Members Absent

None

ADM Board Staff Present

Aimee Wade, Executive Director (Virtual); Connor Boccia, IT Generalist; Dominique Curley, Executive Administrative Assistant

Other Parties Present

James Merklin, ADM Board_Board of Directors Member

Call to Order

With a quorum present, Chair Dr. Margaret Halter called the meeting to order at 4:00pm.

Review and Approve Minutes from April 7, 2026, Meeting

MOTION: Henry Johnson

SECOND: Lt. Utomhin Okoh

That the SC ADM Board of Directors' Governance Committee approve the minutes of the April 7th, 2026, meeting of the Governance Committee as presented.

VOTE: Verbal Vote - Motion Passed

Unfinished Business

A. Policy 3.5 Board Officers & Elections

- The committee reviewed Policy 3.5 and found no recommended changes.
- There was discussion amongst the Committee and agreement to recommend the slate of officers, commencing July 1, 2026, to the full BoD for approval.

MOTION: Lt. Utomhin Okoh

SECOND: Henry Johnson

That the SC ADM Board of Directors' Governance Committee recommend the following slate of officers with terms commencing July 1, 2026: Dr. Margaret Halter - Board Chair; James Merklin - Vice Chair; Marc Lee Shannon - Board Secretary.

VOTE: Verbal Vote - Motion Passed

B. 2026 Board Education & Annual In-Service Training

- Two potential dates and locations for the Annual Board Training Retreat have been identified, pending confirmation of availability with the new leadership of the Ohio Association of County Behavioral Health Authorities. An update and overview on the Behavioral Health Wellness Center will also be provided.

New Business

None

Comments from the Public

None

Adjournment

MOTION: Henry Johnson

SECOND: Marc Lee Shannon

That the SC ADM Board of Directors' Governance Committee move to adjourn this meeting of Tuesday, May 14th, 2026.

VOTE: Verbal Vote - Motion Passed

Next Meeting Scheduled: Tuesday, July 7, 2026, at 4:00pm in the SC ADM Board Trailblazer Conference Room.

The Meeting was adjourned at 4:10pm.

DRAFT